Central Newfoundland Waste Management
P. O. Box 254, Norris Arm, NL, A0G 3M0
Phone: 709 653 2900
Fax :709 653 2920
Web: www.cnwmc.com E-mail: Info@cnwmc.com

BOARD MEETING May 28, 2026 – Regional Site

Attendance

Marcus Hiscock	Buchan's Junction – Ward 1
Keith Humber	Point Leamington – Ward 2
Woodrow Gidge	NWI/Twillingate – Ward 3
Andrew Shea	Fogo Island – Ward 4
Brittany Whalen	Gander Bay – Ward 5 - Virtual
Ken Hoyles	Indian Bay – Ward 6
William Tremblett	Bishops Falls/Botwood/Lewisporte – Ward 10 - Virtual
Glenn Arnold	Terra Nova – Ward 7 – Interim Chair
Percy Farwell	Town of Gander - Ward 8 - Virtual
Robert Hiscock	Town of Grand Falls-Windsor – Ward 9
Chris Manuel	Norris Arm/Norris Arm North – Ward 11
Pam Preston	Chief Administrative Officer – CNWM

Apologies

Mark Attwood	Manager of Operations – CNWM
Karen White Attwood	Manager of Finance/Administration – CNWM
Vacant	Direct Haul – Ward 12
Gary Ryan	MMSB

1. Call the Meeting to Order – 1:04 p.m.

2. Land Acknowledgement – Delivered by the Interim Chair- Glenn Arnold

3. Visitors/Presentations

   Jordan Penney – CPA Professional Corp presented the 2025 Financial Audit as well as the 2025 Annual Expenditure Report to the Board.

4. Conflict of Interest Declaration

   Board members were asked to declare any conflicts of interest related to today's agenda.

5. Approval of the Agenda

   MOTION: Moved by R. Hiscock to approve the agenda as presented. Second by K. Hoyles. **M.C.**

6. Review of Previous Minutes

a. Board Meeting of April 16, 2026,

MOTION: Moved by K. Humber to adopt the minutes for Board meeting which was held on April 16, 2026. Second by K. Hoyles. **M.C.**

7. Business Arising

8. Financial Report

MOTION: Moved by K. Humber to approve payment of invoices from April 8, 2026 – May 15, 2026, totaling $240,447.87. Second by R. Hiscock. **M.C.**

9. Commercial Accounts

CAO advised the Board that staff are working with a Town to bring its accounts up to date.

Members of the 2027 Budget Committee

Glenn Arnold
Keith Humber
Robert Hiscock

10. Other Business

11. 2025 Financial Statements

MOTION: Moved by R. Hiscock that the Board approve and adopt the audited Financial Statements for the year ended December 31, 2025, as presented. Second by M. Hiscock. **M.C.**

12. 2025 Annual Expenditure Report

MOTION: Moved by M. Hiscock that the Board approve and adopt the Annual Expenditure Report as presented. Second by K. Hoyles. **M.C.**

13. Cell 4 – Project #17-WSTM-25-0007

Regulatory approval was received in April, and the tender went out April 22nd and closes June 4th. Dillon has issues eight addenda during that period; they will complete the tender evaluation next. As part of their scope of work, Dillon also completed the leachate assessment and will present their findings at the next Board meeting.

MOTION: Moved by R. Hiscock that the Board authorize the CAO to accept the tender recommendation from Dillon Consulting for the Cell 4 project; provided the recommended award does not exceed the provinces approved funding amount of $8,100,211.85. Second by M. Hiscock. **M.C.**

14. OCI (Ocean Industry Corporation)

Following the update provided to the Board at the last meeting on the company OCI and its interest in investing in Newfoundland and Labrador to develop waste to energy and biosolids, the company postponed their trip until the Fall.

15. 2026 SWANA Spring Technical Summit – Halifax, NS

The SWANA Spring Technical Summit with be held in Halifax, NS for 2026 and its agenda hosts a variety of information sessions relating to issues CRSB is currently exploring.

MOTION: Moved by R. Hiscock that the Board authorize the CAO and /or designated staff to attend the professional development, training and conference events each year, with total annual expenditures not to exceed the approved Professional Development & Conference budget line, and that individual events costing up to $5,000 not require a separate Board approval, provided all expenses comply with the CNWM travel policy. Events exceeding $5,000 will be brought to the Board for approval. Second by K. Hoyles. M.C.

16. MMSB Forum

The 2026 MMSB Regional Waste Management Forum brought together all regional service boards, MMSB and national solid waste experts for three days of site tours, regional updates best-practice sessions and a full-day workshop on disaster debris management. Representations from CRSB were CAO, ROC, Interim Chair, P. Farwell and K. Hoyles.

Day 1 - The site tour was the CRSB, Waste Management Facility, providing all boards firsthand exposure to our operations.

Day 2 – Regional Updates and Sessions. Each region showcasing current programs, challenges and opportunities.

Best Management Practices in Procuring Curbside Collection; Diversity & Cultural Awareness Training; Waste Diversion.

Day 3 – Disaster/Event Debris Management workshop

17. Privilege Meeting

MOTION: Moved by M. Hiscock to move into a privilege meeting. Second by K. Hoyles. M.C.

MOTION: Moved by M. Hiscock to end the privilege meeting. Second by R. Hiscock. M.C.

Regional Water and Wastewater Operator Program

MOTION: Moved by R. Hiscock that the Board approve proceeding with the purchase of fleet for the Water Operator position, awarding to the lowest quote, within budget of $50,000 + taxes. Second by M. Hiscock. M.C.

MOTION: Moved by R. Hiscock that the Board approve to interview and hire the Regional Water and Wastewater Operator position within the budget allocation as presented to the Board. Second by K. Hoyles. M.C.

MOTION: Moved by R. Hiscock that the Board approves to apply for up to $50,000 under the Provincial Targeted Infrastructure Fund for eligible equipment, noting that the correlator will be shared among the Regional Service Boards. Second by M. Hiscock. M.C.

18. Adjournment and next meeting – June 18, 2026

MOTION: Moved by K Humber to adjourn the meeting Second by K. Hoyles. M.C.