



Central Newfoundland Waste Management

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BOARD MEETING

May 14, 2025 – Regional Site

Attendance

Marcus Hiscock	Buchan's Junction – Ward 1
Keith Humber	Point Leamington – Ward 2
Woodrow Gidge	NWI/Twillingate – Ward 3
Alexander Crawford	Fogo Island – Ward 4 - Virtual
Keith Howell	Gander Bay – Ward 5
Triffie Parsons	Indian Bay – Ward 6 - Virtual
Glenn Arnold	Terra Nova – Ward 7 – Vice Chair
Percy Farwell	Town of Gander - Ward 8 – Secretary
Robert Hiscock	Town of Grand Falls-Windsor – Ward 9
Pam Preston	Chief Administrative Officer – CNWM
Mark Attwood	Manager of Operations – CNWM
Karen White Attwood	Manager of Finance/Administration – CNWM
Gary Ryan	MMSB - Virtual

Apologies

Robert Elliott	Chair
James Sceviour	Bishops Falls/Botwood/Lewisporte – Ward 10
Alethea Thompson	Norris Arm/Norris Arm North – Ward 11
Vacant	Direct Haul – Ward 12
Wayne Lynch	Digital Government and Service NL
Christa Curnew	Dept of Municipal Affairs and Environment

1. Call the meeting to Order at 1:00 p.m.

MOTION: Moved by R. Hiscock to accept the agenda. Second by M. Hiscock. M.C.

2. Presentation of the audited 2024 Financial Statements by Jordan Penney, SPA – Professional Corp.

MOTION: Moved by Keith Humber to accept the audited Central Regional Service Board 2024 Financial Statements, as presented by Jordan Penney, CPA Professional Corp. Second by Marcus Hiscock. M.C.

3. **MOTION: Moved by P. Farwell to adopt the minutes of April 17, 2025. Second by K. Howell. M.C.**

4. Business Arising

5. Financial Report

MOTION: Moved by M. Hiscock to approve payment of invoices from April 9, 2025 – May 6, 2025 in the amount of \$184,069.17. Second by R. Hiscock. M.C.

6. Review of Commercial Haulers accounts

- Manager of Finance and Administration advised the board several communities are showing arrears of over 30 – 60 days. As per the new policy interest is being generated and reflective on statements.

7. Other Business

a. WRSB

- WRWM have paid the balance owed to CRSB for 2020 – 2023. In the amount of \$347,403.44. We can begin the proceed of calculating the 2024 fee for WRWM based on the Simplified method, now that the 2024 audit is complete.

- A landfill agreement being worked on is still in draft form and will be submitted to the board for review.

b. Regional Outreach Coordinator

MOTION Moved by R. Hiscock to proceed with the terms and conditions outlined in the MMSB agreement. Second by F. Farewell. M.C.

c. Project # 17-WSTM-25-0001 – Cell #4 Landfill Construction

- RFP was released through Merx on May 12, 2025 and will close on June 2, 2025. There will be a one (1) week review and we should have a consultant engaged in June.

d. PBO Industrial – Request

MOTION: Moved by R. Hiscock to move to a 60-day payment term from the current 90-day payment term for a period of 12 calendar months, after which terms of payment will be reviewed again. Second by M. Hiscock. M.C.

e. Pay As You Go

- The CAO gave a detailed breakdown of the cost of the Pay as You Go system and explained the benefits of this system to all residential users in the central region for payment options at remote

locations – Transfer stations.

MOTION: Moved by T. Parsons to proceed with the Pay as You Go System based on the cost presented, in the amount of \$320,000.00. Also, once the Pay as You Go System is in place to remove the \$20 limit that is currently on the residential cards. Second by P. Farwell. **M.C.**

f. UOMA

- UOMA have approved to provide CNWM with 2 Seacans for Used Oil storage. Once the Regionals site and the second one for the New World Island Transfer Station. UOMA will also be providing 4 drum sheds for the other Transfer stations. This is a cost savings to CNWM of over \$48,000.

- CNWM will develop a marketing strategy to help launch and promote the location of used oil drop off

g. Environmental Inspection

- After an environmental Inspection was carried out at the regional site several items were identified to be addressed. One of which was Waste Oil storage requires secondary containment. Cooking Oil that was stored on site was collected by a company – Darling Ingredients and is trucked off the island for reused. A contract is to be set up with the company for future collection of this product. All corrective actions are now in place.

h. Governance Model

- CAO met with a representative of the Community Sector Council for guidance on research around reducing the size, if possible, of the current CRSB Board. The CAO will request a quote from the CSC to have this work carried out.

i. Waste Audit

- MMSB will be carrying out a landfill waste audit in June/July 2025 at the Regional Site. This audit will take approximately 1-2 weeks to conduct. CRSB will provide in kind support as in previous audits.

- Adjournment

MOTION: Moved by R. Hiscock to adjourn the meeting at 2:45 p.m.. Second by M. Hiscock. **M.C.**