

BOARD MEETING

June 19, 2025 – Regional Site

Attendance

Robert Elliott	Chair
Marcus Hiscock	Buchan's Junction – Ward 1
Woodrow Gidge	NWI/Twillingate – Ward 3
Alexander Crawford	Fogo Island – Ward 4 - Virtual
Triffie Parsons	Indian Bay – Ward 6 - Virtual
Glenn Arnold	Terra Nova – Ward 7 – Vice Chair
Robert Hiscock	Town of Grand Falls-Windsor – Ward 9
James Sceviour	Bishops Falls/Botwood/Lewisporte – Ward 10
Alethea Thompson	Norris Arm/Norris Arm North – Ward 11 - Virtual
Pam Preston	Chief Administrative Officer – CNWM
Mark Attwood	Manager of Operations – CNWM
Karen White Attwood	Manager of Finance/Administration – CNWM

Apologies

Keith Humber	Point Leamington – Ward 2
Keith Howell	Gander Bay – Ward 5
Percy Farwell	Town of Gander - Ward 8 – Secretary
Vacant	Direct Haul – Ward 12
Wayne Lynch	Digital Government and Service NL
Christa Curnew	Dept of Municipal Affairs and Environment
Gary Ryan	MMSB

1. Review of Board minutes of May 14, 2025

MOTION: Moved by R. Hiscock to adopt the minutes of May 14, 2025. Second by M. Hiscock. **M.C.**

2. Business Arising

3. Financial Report

MOTION: Moved by A Thompson to approve payment of invoices from May 7, 2025 – June 12, 2025, in the amount of \$408,350.97. Second by T. Parsons. **M.C.**

4. Review of Commercial Haulers accounts

- Manager of Finance and Administration advised the board several communities are showing arrears of over 30 – 60 days. Interest charged monthly.

5. Other Business

a. WRSB

- Using the Simplified method we have calculated the Tip fee rate for 2024. Numbers are to be reviewed by CRSB and WRSB for confirmation prior to issuing an invoice.

b. Regional Outreach Coordinator

- Interview process I completed after screening in 10 candidates. A Job offer has been extended and accepted. The candidate will start on July 7, 2025, carrying out the 3-year work plan outlined. The first installment from MMSB in the amount of \$90,000 has been received.

c. Project # 17-WSTM-25-0001 – Cell #4 Landfill Construction

- RFP is closed; Dillion Consulting was the successful bidder

MOTION: Moved by M. Hiscock to award Dillion Consulting as the successful engineering company in the amount of \$521,000. Second by G. Arnold.

M.C.

d. Purchase New Fleet

- A letter was submitted to the province requesting a shared cost agreement on equipment of 70/30. No response to date. A follow up letter will be sent requesting a 70/30 on the purchase of (7) backhoes for the transfer stations at a cost of \$199,000 each. In the event that this request is declined CRSB must proceed with the purchase of two backhoes from the capital reserve for equipment; one for NWI and one for Terra Nova.

MOTION: Moved by R. Hiscock to purchase 2 new backhoes from the CRSB Capital Reserves for equipment in the amount of \$199,000 each. Second by M. Hiscock.

M.C.

e. 2025 Audit Jordan Penney

MOTION: Moved by G. Arnold to accept the quote provided by Jordan Penney, CPA Professional Corp in the amount of \$18,925.00 plus HST to carry out the 2025 Financial Audit for CRSB. Second by P. M. Hiscock.

M.C.

f. Coast of Bays

The Chair and CAO met with representatives from the Coast of Bays area on discussions for moving forward with garbage disposal and collection in the Central region. They were presented with a couple of options on moving forward. Either option would have to be initiated by Coast of Bays to the province. CAO will follow up with a letter to Coast of Bays on the status of their request.

g. Governance Model

- The CAO provided the Board with a quote from the Community Sector Council of NL to carry out the review on making changes to the current Governance Model in the amount of \$1500. The CAO also provided options on how the Wards can be reduced from 12 to 8, which would allow seats for other regions to possibly join CRSB.

MOTION: Moved by R. Hiscock to keep the structure of the current Governance Model in place with 12 Wards. Second by A. Thompson. M.C.

Certification Training for CAO – Landfill

MOTION: Moved by R. Hiscock to approve the CAO to complete a course in MOLO Certification in the amount of \$1200. Second by M. Hiscock. M.C.

Adjournment

MOTION: Moved by J. Sceviour to adjourn the meeting. Second by A. Crawford M.C.