



Central Newfoundland Waste Management

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BOARD MEETING

December 10, 2024 – Regional Site

Attendance

| | |
|---------------------|--|
| Robert Elliott | Chair |
| Marcus Hiscock | Buchan's Junction – Ward 1 |
| Woodrow Gidge | NWI/Twillingate – Ward 3 |
| Alexander Crawford | Fogo Island – Ward 4 |
| Keith Howell | Gander Bay – Ward 5 |
| Triffie Parsons | Indian Bay – Ward 6 |
| Glenn Arnold | Terra Nova – Ward 7 – Vice Chair |
| Percy Farwell | Town of Gander - Ward 8 – Secretary |
| Robert Hiscock | Town of Grand Falls-Windsor – Ward 9 |
| James Sceviour | Bishops Falls/Botwood/Lewisporte – Ward 10 |
| Alethea Thompson | Norris Arm/Norris Arm North – Ward 11 |
| Pam Preston | Chief Administrative Officer – CNWM |
| Karen White Attwood | Manager of Finance/Administration – CNWM |
| Mark Attwood | Manager of Operations – CNWM |
| Gary Ryan | MMSB - Virtual Call |

Apologies

| | |
|----------------|---|
| Keith Humber | Point Leamington – Ward 2 |
| Vacant | Direct Haul – Ward 12 |
| Wayne Lynch | Digital Government and Service NL |
| Christa Curnew | Dept of Municipal Affairs and Environment |

1. **MOTION: Moved by A. Thompson to adopt the minutes of October 17, 2024. Second by M. Hiscock.** **M.C.**

MOTION: Moved by R. Hiscock to adopt the minutes of November 1, 2024. Second by A. Crawford. **M.C.**

2. Business Arising

3. Financial Report

MOTION: Moved by T. Parsons to approve payment of invoices from- October 9, 2024 – November 27, 2024 in the amount of 547,389.62. Second by K. Howell. **M.C.**

Review of Commercial Haulers accounts – Good Standing

Staff are working with several Towns and LSDs to bring their account in good standing.

4. Other Business

New Maintenance Garage and Wash Bay

- On schedule.
- Completion should be approximately the end of January 2023

Update –Collection Trucks

- Delivery on two trucks have been delayed until mid-December 2024

Update on Cell #4

- CRSB have not received anything in writing from the province on the construction of the 4th Landfill cell. CAO has been following up with phone calls. We need to go to tender in the January of 2025 for construction in the spring of 2025.

Town of Lewisporte – Curb Side Collection

- Collection has started with the Town of Lewisporte and is going well. A letter was sent to the Town regarding acquiring their old Collection Truck.

Collection Policy

- A new Collection policy has been developed for CNWM to ensure all customers are being treated equal.

MOTION: Moved by M. Hiscock to adopt the new collection fee policy as presented identifying payment terms and interest on overdue accounts. Second by T. Parsons.

M.C.

ERTW Policy and Program

- A new ERTW policy and program has been developed for CNWM in accordance with Workplace NL.

MOTION: Moved by T. Parsons to adopt the new ERTW Policy and Program as presented. Second by A. Crawford.

M.C.

HRI Contract

- Current contract is due to expire on March 1, 2025.

MOTION: Moved by T Parsons . Second by A .Crawford

Environmental Inspection

- On December 4, 2024 Mr. Peter Frampton was at the regional site and carried out an Environmental Inspection. Two (2) deficiencies were identified:

- Waste Oil Tanks and secondary containment
- Pallets of batteries - fallen over

Both deficiencies have been addressed

Proposal for Outreach Coordinator Position

- A proposal has been submitted to MMSB for review and consideration. The proposal would be a cost sharing arrangement between MMSB and CNMW is approved.

Proposal for Atlantic Used Oil Management Location

- Following a telephone meeting with UOMA regarding opportunities that may be available for CNMW to avail of, a proposal was submitted for a C-Can at the Regional site and drum sheds for St. Brendan's and Change Islands.

New Loader –

MOTION: Moved by R. Hiscock to approve the purchase of a new loader with the price range from approximately \$360,000 - \$400,000 plus ad ons and HST. Second by M. Hiscock.

M.C.

Christmas Bonus

MOTION: Moved by R. Hiscock that the Christmas bonus for Management will be the same as last year; \$300 and the Christmas bonus for all union staff will be the same as last year; \$150. Second by A. Crawford.

M.C.

MNP Report

- A meeting will be scheduled to review the update on report; new Accounting Program; Comprehensive Operations Overview

7. Next meeting –January 16, 2025 or call of the Chair

8. Adjournment

MOTION: Moved by R. Hiscock to adjourn the meeting at 2:00 p.m. Second by A Thompson.

M.C.

