



## Central Newfoundland Waste Management

P. O. Box 254, Norris Arm, NL, A0G 3M0

Phone: 709 653 2900

Fax :709 653 2920

Web: [www.cnwmc.com](http://www.cnwmc.com) E-mail: [Info@cnwmc.com](mailto:Info@cnwmc.com)

---

### BOARD MEETING

August 22, 2024 – Regional Site

#### Attendance

Robert Elliott	Chair
Marcus Hiscock	Buchan's Junction – Ward 1
Keith Humber	Point Leamington – Ward 2
Woodrow Gidge	NWI/Twillingate – Ward 3
Alexander Crawford	Fogo Island – Ward 4 – Conference Call
Triffie Parsons	Indian Bay – Ward 6
Glenn Arnold	Terra Nova – Ward 7 – Vice Chair
Percy Farwell	Town of Gander - Ward 8 – Secretary
Robert Hiscock	Town of Grand Falls-Windsor – Ward 9
Gary Ryan	MMSB - Virtual
Pam Preston	Chief Administrative Officer – CNWM
Karen White Attwood	Manager of Finance/Administration – CNWM
Mark Attwood	Manager of Operations – CNWM

#### Apologies

Keith Howell	Gander Bay – Ward 5
James Sceviour	Bishops Falls/Botwood/Lewisporte – Ward 10
Alethea Thompson	Norris Arm/Norris Arm North – Ward 11
Vacant	Direct Haul – Ward 12
Wayne Lynch	Digital Government and Service NL
Christa Curnew	Dept of Municipal Affairs and Environment

1. Welcome new CAO – Pam Preston
  - Introductions of the Board
  - Update on meeting with MMSB
2. **MOTION: Moved by K. Humber to adopt the minutes of June 20, 2024. Second by M. Hiscock.** **M.C.**
3. Business Arising
4. Financial Report

**MOTION: Moved by T Parsons to approve payment of invoices from- June 10, 2024 – August 6, 2024 in the amount of \$1,581,891.00. Second by K. Humber**

**M.C.**

Review of Commercial Haulers accounts – Good Standing

Staff are working with several Towns and LSDs to bring their account in good standing.

5. Other Business

Quote from Richard Power on the 2024 Audit

**Moved by M. Hiscock to award the 2024 Auditing Services to Richard Power in the amount of \$17,500.00 plus tax. Second by R. Hiscock. M.C.**

Update on WRWM Tip Fee

- Scope of Work has been presented
- Preliminary work on the Audit to be begin in the next few weeks

New Maintenance Garage and Wash Bay

- A Construction schedule was given to CNWM by the Contractor
- A number of Change Orders on the project were submitted approximately \$17,000.

New Tractor Truck

**MOTION: Moved by R. Hiscock to approve draw down on capital reserves to purchase the new tractor truck in the amount of \$256,405.15. Second by K. Humber. M.C.**

Update –Collection Trucks

- Two trucks were delivered on site early July; one other truck to arrive on site in August and the last truck to arrive on site in September.
- CNWM will meet with the Town of Lewisporte to discuss collection services once the collections trucks arrive.

Review the Options for improvements in the Blue Bag Program

- CRSB will continue to look for new ways to educate the public
- A new budget item to help with education, Marketing and compliance of the Blue Bag program.
- CNWM to explore setting up a booth at the Town of Grand Falls- Windsor Seniors event to promote Blue Bag Program in September

Fleet Management Review

- A letter has been sent to the Minister requesting that the province consider paying 100% for the cost of Cell #4 and then allow CRSB to use the Capital reserve for cell construction to help purchase the necessary equipment that CRSB is in urgent need of.

Update on Cell #4

- CRSB will begin discussions with the province on the construction of the 4<sup>th</sup> Landfill cell. We need to go to tender in the Fall of 2024 for construction in the spring of 2025.

BMO Signing Officer to be ratified

**MOTION: Moved by G. Arnold, that the new CAO – Pamela Preston, be added as a s signing officer to the CRSB’s BMO accounts and to remove former CAO – Edward Evans as current signing officer. Second by Alethea Thompson. M.C.**

MNL Convention Sponsorship

**MOTION: Moved by R. Hiscock to approve that CNWM participate in a 3 way a cost share sponsorship of \$5,000.00 each for the MNL Convention in Gander with WRWM and ERWM. Second by T. Parsons. M.C.**

-

7. Next meeting –September 19, 2024 or call of the Chair

8. Adjournment

**MOTION: Moved by P. Farwell to adjourn the meeting at 2:00 p.m.. Second by R. Hiscock. M.C.**