

# MINUTES

## TECHNICAL COMMITTEE

### CENTRAL NEWFOUNDLAND SOLID WASTE MANAGEMENT

Wednesday, September 22, 2004, at 1:30 p.m. Gander  
Town Hall

Jeff Saunders, Chair  
Allan Scott, Chair Waste Management Committee

Cluny Matchim, Town of Gander  
Ed Evans, Secretary/Treasurer  
Maxine Gordon  
Kim Murphy, Education Coordinator  
Paula Gobbi, Heritage Canada

#### Payments to Bae Newplan

Ed Evans informed the Committee that two cheques were mailed today. There is still approximately \$30,000.00 outstanding on Phase II. Mr. Evans is going through the process to have this money paid from the \$100,000.00 advance to the Committee.

#### Governance Model

The Committee agrees with the document circulated and attached. The voting members section should state that the regional representative should be the Chair of the Regional Waste Management Zone.

It is recommended that this would be the model for establishing the Regional Authority after the next municipal election. The new board will then address the remaining governance issues such as bylaws, policies, staff, tipping fees, etc.

Waste management is the responsibility of municipalities therefore the voting members of the Board will be elected officials.

-2-

#### Coordinator Position

The Committee discussed the need for hiring the Coordinator. There is no funding in place by M.M.S.B. at this time but they are looking into a program to address salary, office space, travel, etc. that is necessary to have the coordinator on staff.

It is recommended that Jeff and Cluny prepare an operational plan for the hiring of a coordinator including a budget. This will be presented to M.M.S.B. and when funding becomes available, the position will be advertised and filled.

#### M.M.S.B. Chair to attend Executive Meeting

Allan recommended that Mr. John Scott, Chair and C.E.O. of M.M.S.B. be invited to a special meeting of the Executive in Gander to discuss funding of programs and our progress.

#### Educational Coordinator

Maxine Gordon introduced Kim Murphy, the Educational Coordinator. Kim is working out of the Terra Nova Park area.

Funding for this position was provided through M.M.S.B. To fulfill the requirements of the funding agreement, Kim is to make forty presentations throughout the central area.

Kim will inform participants of the waste management strategy and the criteria to reduce waste by 50%. The best way to reduce waste is at the home and Kim will inform residents on how this can be accomplished.

Kim discussed programs she had already established and literature she has available due to the previous project she had worked with. This literature will be used under this project at no cost.

Invoicing for the project will be bi-weekly and must be detailed identifying the number of presentations made, where and to what group or organization.

Maxine Gordon will be the contact person for the project.

The meeting adjourned at 3:35 P.M.