

CENTRAL NEWFOUNDLAND WASTE MANAGEMENT

Board Meeting – Regional Site, Norris Arm

Page 1

September 15, 2011

1:00 p.m.

Attendance:

Authority

Allan Scott, Chairperson
Derrick Luff, LSD, Browns Arm
Clyde Pickett – Town of Centreville
Gerald McKenna – Fogo Island Regional Council
Robert Elliott – Town of Point Leamington
Derek White – Bishop’s Falls/Botwood/Lewisporte

Bruce Moores – Town of Grand Falls- Windsor
Larry Peddle, Vice Chair - Town of Cottlesville
Nicole Lanning – Town of Gander
Sam Winsor, Gander Bay
Glenn Arnold, Treasurer, Town of Sandringham
Roger LeDrew – Government Services

Staff

Edward Evans, Manager
Karen White Attwood, Executive Assistant/Finance

Consultant/Guest

Wayne Manuel, Bae NewPlan Group

Apologies

Jeff Saunders, Technical Committee
Clayton Boone, Town of Buchan’s
Angus McLoughlin – Norris Arm/Norris Arm North
Cory Grandy, Municipal Affairs
Ashley Burke, MMSB

1. Review of Previous Board Minutes – July 21, 2011

MOTION: Moved by S. Winsor to adopt the Board Minutes of July 21, 2011. Second by B. Moores
M.C.

NOTE: Sam Winsor and Derek White both received their of appointment to the Board

2. Business Arising

3. Update from Technical Committee– Progress Report from Wayne Manuel of Bae NewPlan

Regional Site

Cash Flow for 2011

- Approval given for \$15,200,000 cash flow for 2011

RS01 Clearing & Grubbing (Woodco)

- Next session scheduled for September 22-23,2011

RS04 Landfill (Adams Construction)

- Work completed

RS05 Landscaping

- Contract to be tendered 2011

RS06 Paving (Penney Paving)

- Work started
- Scheduled completion Oct 31, 2011

RS09 Telephone & Data Communications

- Regional site and LWMF connected

RS10 Site Buildings (Bluebird Investments)

Administration building, Scale House, Maintenance Garage

- Final inspection required
- Meeting held with Bluebird to resolve outstanding claims. No resolution. Recommended Bluebird take items to Dispute Resolution Committee

RS11 Leachate Treatment

CP1 Wetland (Marine Contractors)

- 90% complete

CP2 Civil Contract (Adams Const.)

- Work 90 % complete

CP3 Building (H&B Construction)

- Contract awarded Aug 17, 2011
- Scheduled completion Nov 28,201

MOTION: Moved by C. Pickett to award tender to H & B Construction in the amount of \$874,846. Second by G. McKenna.

M.C.

RS12 Compost

- Decision made to defer work on compost until decision made on Western waste

RS13 MRF

Several meetings held with DMA on process for selecting equipment contractor

- Design build operate RFP selected
- Request made to DMA for approval of RFP process
- Waste Audit required for Dry bag, scheduled for early October

RS15 Signage

- Reviewed signage options for directional and informational signage for Regional site and LWMF

RS16 Metals Recycling

- Had recent discussions with NLL Recycling on new tender
- Tender to be called in October

RS17 HHW

- Tenders close September 27, 2011

- Operations Manual being drafted
- HHW Disposal contract being prepared

RS19 FURNITURE

- Delivered

RS20 COMPUTERS (Bell)

- Tender awarded August 12, 2011
- Scheduled completion Oct 21, 2011

FIRE PROTECTION

- Lewisporte Fire Department visited the Regional Site to evaluate what will be required. Process ongoing.

RS21 LITTER FENCING

Permanent fencing CP1 (H Wareham & Sons)

- Contract awarded Aug 15, 2011
- Scheduled completion Oct 24., 2011

Mobile fencing CP2 (Provincial Fencing)

- Contract awarded July 26, 2011
- Scheduled completion Oct 09, 2011

RS22 Fuel Storage (B&M Manufacturing)

- Tank on order

Site cameras

- Work started on specifications

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

- Substantial completion issued
- Deficiencies completed with exception of Anvil top repairs

TS02 – Buildings – Change Orders

MOTION: Moved by G. McKenna to approve Change Order # 30 – Provide Fill to three (3) sites – Terra Nova, Buchan’s Junction and Indian Bay in the amount of \$9844.56. Second by R. Elliott. M.C.

MOTION: Moved by G. McKenna to approve Change Order # 31 – Relation to Anvil top to protect the concrete floor during operation in the amount of \$3,623.35. Second by C. Pickett. M.C.

MOTION: Moved by R. Elliott to approve Change Order #32 – Installation of Roxul fire proofing behind each column at the seven (7) stations in the amount of \$13,679.06. Second by S. Winsor.M.C.

MOTION: Moved by B. Moores to approve Change Order # 33 – Modification to concrete foundations. Required base on steel structure design. Piers needed to be increased slightly to accommodate the steel structure design, in the amount of \$25,431.78. Second by G. McKenna. M.C.

TS06 Paving

Buchans Junction (HVP)

- Contract awarded July 26, 2011
- Scheduled completion Oct 31, 2011

Point Leamington (Penney Paving)

- Contract awarded Aug 12, 2011
- Scheduled completion Oct 31, 2011

Gander Bay (J1 Contracting)

- Contract awarded August 04, 2011
- Scheduled completion Oct 31, 2011

NWI (Nortech Construction)

- Contract awarded Aug 12, 2011
- Work started
- Scheduled completion Oct 31, 2011

Motion: Moved by G. McKenna to award tender to Nortech Construction. Second by C. Pickett.

M.C.

Indian Bay

- Tenders closed Sept 07, 2011, No bids received

Terra Nova

- Tenders were to be called by DTW however they left TN out of tender package
- Tender Indian Bay & Terra Nova together without asphalt and Class A
- Wayne will contact DTW to see if it can be an add on

Fogo

- Tenders to be called with DWT in 2012

OP02 Trucking Contract (Day & Ross)

- Contract awarded Sept 08, 2011

MOTION: Moved by B. Moores to approve awarding tender to Day and Ross. Second by G. McKenna.

M.C.

Draft Certificate of Approval

- Draft operations manual sent to Environment for approval

C&D/Bulk Landfill

- DOE design criteria require a contained landfill built with a 10-5 permeability fill. Minimum 1.0 m of fill and maximum size of cell 5000 m³. Cell also has to be capped with 600 mm of 10-5 fill.
- All sites with exception of Indian Bay and the Regional Site do not have 10-5 fill thus a GCL has to be used. Minimum estimated cost to construct cell with capping is \$183/sqm
- Total capital cost for all LWMF is \$4,100,000
- Annual capital replacement cost \$1,075,000
- Annual cost to truck to Regional Site \$85,000
- A List of material are to be sent to DOE for review for Bulk

Project Master Schedule

- January 3, 2012 – Training for new staff will begin. Will invite the larger Towns to bring their residential waste to the Regional site for training
- January 16, 2012 – Fogo Transfer Station to begin hauling waste to Regional site
- February 6, 2012 – Direct Haul will begin at the Regional site
- March 5, 2012 through April 9, 2012 – each week a LWMF will bring to haul waste to the Regional site.

October 1, a letter will be sent out to all communities regarding operations and phase in.

Operational Funding – contract with MMSB – Capacity Building Fund ends September 30, 2011. Funding is ended through MMSB, no other grants available to support CRSB. A possible no interest loan may be approved.

Curb side Collection – Cash flow will be reviewed for next meeting to see if funds may be available to purchase collection trucks.

Pilot Collection NWI

- Project has been extended until NWI LWMF begins the split stream collection.
- Project has run for 1 year – no problems other than maintenance on trucks.

Equipment

EQ01 Transfer Trailers

- Tenders closed Aug 30, 2011, No bids received
- Contract retendered and will close Sept 27, 2011

EQ03 Bins

- Working on tender documents

EQ04 Trucks

- Met with DTW, DTW preparing specs and will go through GPA. Should be tendered by Sept 23, 2011

EQ05 Heavy Equipment

- Tenders close Sept 29, 2011

EQ 17 Data Management System (Strong Engineering)

- Pilot system for unattended scale completed
- Waiting on approval from DMA to sign contract

Shrimp Bag Disposal Study

- Working on detailed scope of work and updated budget

Western Waste – Processing at Central Facility

- Carbon footprint study issued
- The WWMC passed a motion that stated they were agreeable to transport waste to Central subject to the province providing a transportation subsidy that was acceptable to the committee.

Non-domestic Waste Stream Study

- Copy of scope of work and budget sent to DMA and DOE

Sewage Sludge Treatment Study

- Scope of work and budget for study developed

4. Updates on Regional Meetings/Other reports

Upcoming Meetings

- Buchan's - Fall 2011
- Indian Bay – Fall 2011
- Point Leamington – Fall 2011

NWI Pilot Project – Collection has been in operation for over a year. Good project, CRSB will continue until the split stream system is up and running. No real problems, a financial review will be made available for the next meeting.

Fogo and Change Islands Collection and Disposal- the collection piece is running well, a few issues on curbside boxes, some people have not moved their garbage boxes close to the road. Collective measures are being made.

Some roads are too narrow with no turn around. CRSB Manager is working with Fogo Town Manager on resolving this issue. Winter will bring more challenges.

Disposal – the Transfer Station operations are going well. Road on site is greatly improved; signage on site and at the lay down area installed. Awaiting automation of the Data Management System, all going well.

Curbside Collection, following the closures of the Heavy Equipment Tender, CRSB will review the financing to see if acquiring some new split stream truck is available. Decision may be made at the next Board Meeting on if we can/will pursue this opportunity.

5. Financial Report

MOTION: Moved by B. Moores for payment of Cheques # 1255- # 1323 totaling \$41,866.12
Second by C. Pickett. M.C.

MOTION: Moved by R. Elliott for approval to pay the listed Capital invoices for September 2011. Second by S. Winsor. M.C.

6. Other Business/Correspondence

- Indian Bay Dump site – Dump site needs to be extended. Should contact a metals recycling Company to get a price to remove metals from Dump site to make more room for disposal.

- West Coast Tour – Tour of Terra Nova LWMF and Regional site - September 16, 2011

7. Next Meeting

- Call of the chair

8. Adjournment

MOTION: Moved by G. McKenna to adjourn the meeting. Second by C. Pickett. M.C.