



## Central Newfoundland Waste Management

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### BOARD MEETING – Regional Site - Norris Arm

1:00 p.m.

September 14, 2016

#### Attendance

Allan Scott	Chair – CRSB
Derrick Luff	Direct Haul
Robert Elliot	Zone 2 -Point Leamington
Winston Perry	Zone 6 – Indian Bay
Claude Elliot	Town of Gander
Dennis Woolridge	Bishops Falls/Botwood/Lewisporte
Ed Evans	CAO – CNWM
Marjorie Gaulton	Norris Arm North & South
Sam Windsor	Zone 5 - Gander Bay
Karen White Attwood	Manager of Finance/Administration – CNWM
Mark Attwood	Manager of Operations – CNWM
Carol Gillingham	SNC Lavalin - Conference call

#### Apologies

Andrew Shea	Zone 4 - Fogo Island
Bruce Moores	Town of Grand Falls Windsor
Mike Patey	Zone 1 Buchans Jct.
Ian Duffet	MA
Wayne Lynch	Service NL
Wayne Manual	SNC Lavalin
Glenn Arnold	Zone 7 – Terra Nova
Vacant	Zone 3-NWI/Twillingate

Mr. Terry Breault resigned from the Cottlesville council and can no longer represent Zone 3.

1. Review of previous minutes – July 21, 2016

**MOTION:** Moved by Claude Elliot to adopt the minutes of July 21, 2016.  
Seconded by Marjorie Gaulton.

M/C

2. Update – Progress Report from SNC-Lavalin

#### Regional Site

##### RS11 Leachate Treatment

Leachate treatment upgrading

-Need to consider long term approach to upgrading required for iron and other metals removal.

- To be added to Capital Budget for 2017

### **RS13 MRF Regional Site**

Contracts

- CP5 Site Servicing (Newfound Construction)
- Operation of Louvers to be corrected

### **RS13 MRF**

Metering for MRF Heat - Training on reading meters is arranged.

Fire Alarm System - Vipond to provide documentation of additional training to HRI

Request from SNC Lavalin a deficiency list for completion for final handover of the MRF

### **Regional Site - Landfill Expansion Cell #2**

Tenders closed June 07, 2016

- Awarded to Adams Construction on June 14, 2016
- Work progressing well, no delays anticipated at this time. Construction schedule of 90 days. Work is expected to be completed by the end of October 2016.
- Additional rock removal for future cells approved in Change Order #1

### **Regional Site - Laydown Yard (Area)**

- Tenders closed June 07, 2016
- Awarded to GMK Equipment Rentals on June 14, 2016
- Work progressing well. Construction schedule of 36 days. Time extension of 27 days approved in CO#1 and another 10 days have been requested by the contractor.
- Expected completion mid-October 2016.
- MMSB approved extra work to place rock over entire 10 acres in Change Order #1.
- Additional change orders are required and details have been submitted to MMSB. Details are available in Project Update Report #2.

### **Fall Protection Anchor System**

- Contract Awarded to R&D Construction on August 10, 2016
- Construction schedule of 40 days
- Currently in the process of submitting and reviewing shop drawings

### **Regional Site COA from Environment**

- Preliminary Facility Decommissioning Plan (within 1 year of COA)
- Decommissioning plan 40% complete

## **3. Regional Update**

Regional meeting will begin mid-late September. The CAO will set them up.

4. **Financial Report**

**MOTION:** Moved by Claude Elliott to pay the operational invoices July 9<sup>th</sup>, 2016 – September 6, 2016 totaling \$611,615.24. Seconded by Sam Winsor. M/C

**MOTION:** Moved by Winston Perry that we pay the capital invoices July 9<sup>th</sup>, 2016-September 6<sup>th</sup>, 2016 totaling \$1,219,163.63. Seconded by Sam Winsor.

M/C

**MOTION:** Moved by Robert Elliott to approve Capital Reserve Purchases for the new collection truck, boom genie, and new up pick truck, totaling \$463,422.30. Second by Derrick Luff. M.C.

5. **Other Business/Correspondence**

**Transportation of Waste Contract – Day and Ross**

Presentation of cost breakdown comparing current cost and the cost of CRSB carrying out the collection. Intent is not to go back to tender for this service but rather CRSB begin the transportation of waste from transfer stations once existing contract ends. An additional tractor truck will be required.

**Update on Horizontal Grinder**

CRSB is waiting on approval from Cabinet to proceed with a RFP. If approval is not given the RFP may have to change to a tender spec.

**Recommendations for next board meeting:**

Extensive amount of discussion on fees and charges were discussed in preparation for next year's budget on both collection and waste disposal.

Financials for up to August 31, 2016 were presented with projections up to December 31, 2016. With savings in some operational cost and increases in other due to the Provincial budget, staff was given direction to proceed with the 2017 budget preparation which will be adopted at next Board meeting.

CRSB will go to tender on Insurance Coverage for 2017.

**Letter from Town of Gander** – Reviewed and discussed by the Board. Board agrees for the Town of Gander to explore other options for Collection, while still staying within the terms of signed MOU.

**Letter from the Minister of Municipal Affairs** – Reviewed and discussed by the Board. The Board agrees to extend an invitation to the Minister to meet with the CRSB Board at the CRSB Facility to discuss all issues outlined in the Letter.

Annual Report - info only

**Governance Model Review Committee** – Board members to sit on the committee are; Sam Winsor, Allan Scott, Winston Perry and Marjorie Gaulton.

COA for Change Islands - complete and COA for St. Brendans in being developed

**Update on Closeouts** – Carmanville site closed out by CRSB closeout was approved by Municipal Affairs and CRSB is waiting on final inspection by DMA. Invoice to be sent to Municipal Affairs. – Gander site left to close out.

**Legal Review**

The CRSB Board recommended seeking a legal opinion on recent email and communication directed at CRSB Board and Staff.

6. Next Meeting – Wednesday, October 19, 2016

7. Adjournment

**MOTION:** Moved by C. Elliott and second by R. Elliott.

**M.C.**