

# CENTRAL NEWFOUNDLAND WASTE MANAGEMENT BOARD MEETING – Gander Town Hall

Page 1

September 17, 2009

---

1:30 p.m.

## Attendance:

### **Authority Members**

Allan Scott, Chairperson	Clayton Boone, Town of Buchan's
Larry Peddle, Vice Chair - Town of Cottlesville	Harold Edison, Town of Botwood
Don Stuckless, Secretary - Town of Point Leamington	Fred Budgell, Town of Norris Arm
Ford Collins, LSD, Fredericton	Derrick Luff, LSD, Browns Arm
Glenn Arnold, Treasurer, Town of Sandringham	

### **Other Representatives**

Gerald McKenna, Fogo Island Regional Council

### **Consultant/Government Reps**

Wayne Manuel, Bae NewPlan Group  
Roger LeDrew, Government Services  
Joe Dunphy, Municipal Affairs

### **Staff**

Edward Evans, Executive Director  
Karen Dunphy, Administrative Assistant

### **Absent**

Jim Courtney, Town of Grand Falls-Windsor – Other Commitments  
Jeff Saunders, Technical Committee – Other Commitments  
Robert Anstey, Town of Gander – Other Commitments  
Cory Grandy, Dept of Municipal Affairs – Other Commitments  
Renee Easton, Town of Indian Bay - Sickness  
Marie Ryan, Dept. of Environment and Conservation - Out of Province  
Matthew Byrnes, Municipal Affairs - Out of Province

#### **1. Review of Previous Board Minutes – July 16, 2009**

**MOTION:** Moved by Harold Edison to adopt the Board Minutes of July 16, 2009.

**Second by Clayton Boone.**

**M.C.**

#### **2. Business Arising**

- Response to MMSB Audit Report – information purposes only
- Chair reviewed and clarified the response letter to the audit report in detail.
  - A formal policy will be developed where the Chairperson or designate will have the authority to entertain when appropriate. This will then be presented to the Board for a formal motion.

- Directors Liability – Directors Liability insurance has been put in place for the Board of Directors of the Central Regional Service Board.

3. **Update from Technical Committee– Progress Report from Wayne Manuel of Bae NewPlan Regional Site**

**Clearing and Grubbing Tender (Woodco):**

- Legal action has been started by the contractor

**RS02 Site Roads (Marine Contractors):**

-This contract has been terminated due to the high value of the additional work required. The work has been added to RS14.

- Final contract payment to be made

**RS03 Well Drilling (Pius Sullivan & Sons Ltd):**

- Work to start in the next two weeks

**RS04 Landfill:**

- Landfill design ongoing

- Alternate liner design submitted to Environment for approval

- Stream buffers from landfill sent to environment for confirmation

- Waiting on reply from Environment before design can continue

**RS08 Power:**

- Working with NF Power to get power to site

- Plans submitted to NF Power for review and contribution-in-aid

**RS09 Telephone & Data Communications:**

- Expressions of interest to be called

**RS10 Site Buildings (Bluebird Investments):**

- Work started on site

**RS11 Leachate Treatment:**

- Final Pre-design report on leachate treatment option issued and sent to Environment for approval

**RS12 Compost:**

- Pre - design report being prepared. First draft ready for review

**RS14 Access Road and Site Work:**

- Work is progressing well

- Approval needed for change order to place rock fill on slopes

- Recommend to the Board to approve the change order to place rock fill on slopes.

**MOTION: Moved by H. Edison to approve the extension for change order to place rock fill on slopes, to Marine Contractors. Subject to approval from Municipal Affairs. Second by D. Stuckless. M.C.**

**Site Office:**

- Recommend to the Board for approval to purchase a trailer 10' x 34' for \$8500.00 plus taxes for site office.

**MOTION: Moved by F. Budgell to purchase a trailer 10' x 34' for \$8500.00 for the site office. Second by L. Peddle. M.C.**

**Update on Local Waste Management Facilities (LWMF) - Progress Report  
Clearing and Grubbing TS1 (Professional Grading Ltd.)**

- All work completed
- Final inspection being completed

**Site Buildings TS02(Blue Bird Investments Ltd)**

- Waiting on TS05 contractor to get sites ready
- Work on Fogo Island started September 14, 2009

**Civil Works TS05 (Cougar Engineering & Construction):**

- Work started on Fogo and Gander Bay
- Recommend to the Board for approval to replace Septic tanks and disposal fields with Mini-bio STP, subject to approval from Environment.

**Project Master Schedule:**

- Landfill should be completed by fall 2010
- Transfer stations should be completed by end of 2010

**Lewisporte Interim Waste Disposal Study:**

- Work progressing well

**Fogo Island Waste Disposal Site Clean Up:**

- Clean up of site completed
- Site has been accepting waste since Sept. 19, 2008
- Operation of site responsibility of Fogo Island Regional Council

**Fogo Island Interim Transfer Station:**

- Transfer trailers awarded (2)
- Recommend to the Board to award trucking contract to R & K Contractors – Lowest bidder, subject to approval from Municipal Affairs. Start date to be determined
- Civil works tenders close September 15, 2009 – R & K Contractors were the lowest bidder at \$ 219,349.62
- Recommend to the Board to award Civil Works contract to R & K Contractors – Lowest bidder, subject to approval from Municipal Affairs.

**MOTION: Moved by G. Arnold to award Civil Works contract to R & K Contractors for the amount of \$219,349.62. Subject to approval from Municipal Affairs. Second by L. Peddle.**

**M.C.**

**Change Islands Interim Waste Disposal Study:**

- Final report issued

**4 Updates on Regional Meetings**

- Change Islands – A meeting is scheduled for October 21, 2009 on change Islands to review and discuss the final report.

**5. Financial Report**

**MOTION: Moved by L. Peddle for payment of Cheques # 644 - #681 Totaling \$39,386.63. Second by F. Budgell. M.C.**

**MOTION: Moved by F. Budgell for approval to pay the listed invoices for August 20, 2009 and September 17, 2009 for Bae NewPlan, Marine Contractors Inc., Professional Grading, Easton Hillier Lawrence Preston, Cougar Engineering & Construction Ltd. and AMEC. Second by G. Arnold. M.C.**

**6. Other Business/Correspondence**

6.1 Update on Curb Side Collection – Another follow up letter will be sent out to the remaining 56 communities to send in their response to the Summary Waste Management Costs 2009. A copy of the response sheet will be sent out to each Board member for their area.

6.2 JCP Bank Account

**MOTION: Moved by H. Edison to open a Bank Account – JCP – Marketing Coordinator. Second by G. Arnold. M.C.**

6.3 Quotes on Calendar and Brochure Development  
-Calendar – Public Tender – closing September 25, 2009  
- Brochures – Invitational Tender – closing September 23, 2009

**MOTION: Moved by D. Stuckless to award the Public tender for the Calendar subject to meeting the tender specs. Second by L. Peddle. M.C.**

**MOTION: Moved by H. Edison to award the Invitational tender for the Brochures subject to meeting the tender specs. Second by L. Peddle. M.C.**

6.4 Separate Waste Management Tax – Make representation to Municipal Affairs regarding a separate Waste management Tax.

**7. Next Meeting**

October 15, 2009 or call of the Chairperson

**8. Adjournment**

**MOTION: Moved by D. Stuckless to adjourn. Second by C. Boone. M.C.**