



Central Newfoundland Waste Management
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BOARD MEETING – Regional Site - Norris Arm 1:00 p.m.
October 30, 2014

Attendance

Allan Scott	Chair – Chair CRSB
Mike Patey	Town of Badger
Bob Hobbs	Bishop’s Falls/Botwood/Lewisporte
Sam Winsor	Gander Bay
Winston Perry	Zone 6 – Indian Bay
Angus McLoughlin	Norris Arm/Norris Arm North
Derrick Luff	LSD, Browns Arm
Glenn Arnold	Town of Sandringham
Terry Breault	Town of Cottlesville
Andrew Shea	Town of Fogo Island
Frank Huxter	Municipal Affairs – Conference Call
Ed Evans	Manager, CNWM
Karen White-Attwood	Executive Assistant/Finance, CNWM
Mark Attwood	Operations Supervisor – CNWM
Wayne Manuel	Bae New Plan
Wayne Lynch	Service NL

Apologies:

Claude Elliott	Town of Gander
Robert Elliott	Town of Point Leamington
Bruce Moores	Town of Grand Falls- Windsor

1. Review of previous Minutes – August 21, 2014

Motion: Moved by S. Winsor to adopt the Minutes of August 21, 2014. Second by B. Hobbs. M.C

2. Update– Progress Report from Bae NewPlan

3. **Regional Site**

RS10 Site Buildings

-Surge protection

PCA sent to MIGA July 23, 2014 for review and approval.

MIGA requested additional information from CRSB

Design work started

Request made to MIGA to be included as capital works project.
Signed PCA outstanding
Ready to place tender ad November 8, 2014

RS11 Leachate Treatment

- Scope of work for DOE requested study of leachate treatment (on hold)
- Dillon report received
- Leachate treatment upgrading
 - o Install flow meter
 - o Iron removal

- Approval given to Abydoz to replace media vertical bed (\$31,000)

Projected Future Costs

CAPITAL COSTS ESTIMATE TO COMPLETE

MRF	\$12,032,121
Landscaping	\$265,000
Fuel Storage	\$30,000
Operation Plans	\$130,000
Pick-up RWMF	\$40,000
Route Hawk Collection Trucks	\$76,500
Administration Building Surge Protection	\$80,000
Total	\$12,653,641

RS13 MRF

Contracts

CP1 Sorting Equipment (Machinex)

- Equipment being delivered to Regional site.

- Machinex are now planning to start installation Jan 2015 and continue to March 30, 2015 start up

MOTION: Moved by S. Winsor to approve Change Order # 4 – Machinex to Supply and Install additional platforms in the amount of \$12,260.34. Second by W. Perry. M.C.

MOTION: Moved by B. Hobbs to approve Change Order #6 – Machinex to Supply and Install Bunker Wall in the amount of \$12,430.00. Second by A. McLoughlin. M.C.

CP2 Pre-engineered Building (Can AM Platforms)

- Project substantially complete
- Final inspection completed and deficiency list prepared

CP4 Building Mechanical and Electrical (Brook Construction)

- Work Progressing well

MOTION: Moved by A. McLoughlin to approve Change Order # 28 – Brook Construction for Bulk Head and Wall in Room 203 in the amount of \$4,640.90. Second by G. Arnold. M.C.

CP5 Site Servicing (Newfound Construction)

- Work progressing well

CP6 Site Paving (Penny Paving)

- Contractor started work

CP7A Transfer Trailers

- Trailers scheduled for delivery the end of February

CP7B Wheel Loader

- Loader scheduled for delivery the end of February

RS13 – MRF – Operations

- RFP closes November 5, 2014

RS13 MRF

- Bird Hazard
- Materials delivered to BNG office and resent to CRSB
- Waiting on Contractor to install

Landfill Expansion – Cell # 2

- MIGA agree to pay 50% of the landfill cell to accommodate West Coast

Shredder

Reviewed options for shredders, will continue to look for possible configurations such as:

- Self Loading, Trailer, tractor truck .

Regional site Certificates of Approval from Environment

- COA for Regional Site received
 - Should have meeting with DOE to review COA
- COA for C&D landfill
 - Draft plan submitted to CRSB for review and comment
- Public Education Plan – Plan being prepared
- Environmental Monitoring Plan

- Plan approved by DOE
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)
 - Decommissioning plan 40% complete
- HHW Facilities Operations Plan – Plan submitted to CRSB for review and comment

Local Waste Management Facilities

- LWMF COA Plans required to be submitted to DOE
 - Confirmatory list of specifications
 - Operations and Maintenance plan
 - Draft plan submitted to DOE
 - QA/QC protocols
 - Facility operations plan
 - Draft plan submitted to DOE
 - Education plan (the Education Plan for the Regional Site should cover this requirement)
 - Facility Specific Environmental Monitoring Plan
 - Plan submitted to CRSB for review and comment
 - Program to manage and control vectors, rodents, birds and wildlife
 - HHW Transportation plan
 - Plan 75% complete
 - Annual Monitoring of Operations Report (January 31 each year)
 - Certificate of Completion required to be submitted
 - Preliminary Facility Decommissioning Plan (within 1 year of COA)
 - Work started on decommissioning plan

EQ 17 Data Management System (Strong Engineering)

- Route Hawk installed on four collection truck
- Route Hawk to be installed on remaining trucks

EQ24 – Collection Trucks

- Letter written to Saunders Equipment regarding issues with the scales giving 30 days to provide a solution to CRSB.

Western Waste – Processing at Central Facility

- Meeting with Western Waste Management Authority representatives and MIGA on November 12, 2014 to review Tipping Fees.

Sewage Sludge Treatment Study

- Soiltech waiting for funding

- BNG doing research on disposal of drilling mud
- 4. Regional Updates to date - Will be carried out November 2014
 - Point Leamington - Zone 2
 - Fogo Island - Zone 4 - Summer 2014
 - Indian Bay - Zone 6
 - Terra Nova - Zone 7
 - Direct Haul
 - Grand Falls-Windsor

5. Financial Report

MOTION: Moved by S. Winsor to approve the payment of operational invoices from August 7, 2014 – September 8, 2014 in the amount of \$167,363.44. Second by A. McLoughlin. M.C.

MOTION: Moved by G. Arnold to approve the payment of operational invoices from September 9, 2014 – October 14, 2014 in the amount of \$225,982.46. Second by W. Perry. M.C.

MOTION: Moved by A. McLoughlin to approve payment of the Capital Invoices from August 7, 2014 – September 8, 2014 in the amount of \$1,021,270.72. Second by S. Winsor. M.C.

MOTION: Moved by D. Luff to approve payment of the Capital invoices from September 9, 2014 – October 14, 2014 in the amount of \$1,757,260.47. Second by G. Arnold. M.C.

Review of third Quarter Report – Budget vs Actual – deficit of (\$45,565.47)

Tonnage is have decreased by nearly 5000 tonnes at the end of third quarter 2014. |

Presentation of 2015 Budget

MOTION: Moved by B. Hobbs to adopt the increase of the collection fee to \$77 per household per year for 2015. Second by T. Breault. M.C.

MOTION: Moved by A. McLoughlin to adopt the new disposal rates for 2015; increase tipping fee to \$122 per tonne for unsorted waste and \$15 per tonne for sorted C & D waste. Second by T. Breault. M.C.

MOTION: Moved by B. Hobbs to adopt the presented 2015 Budget. Second by S. Winsor. M.C.

MOTION: Moved by W. Perry to adopt the 2015 Capital request. Second by D. Luff. M.C.

6. Other Business

- Fire Protection – Regional Fire Fighting equipment delivered to CNWM Regional site
- Update on Negotiations – Next meeting set for December 1 – 3, 2014
- Review on Monitor selection – Free item has been removed – Free products have been listed; Ewaste, HHW, etc.

MOTION: Moved by S. Winsor to approve a contract between CRSB and Controls and Equipment for Maintenance of the Mechanical and Electrical room in the amount of \$5,600 per year for three (3) years. Second by B. Hobbs. M.C.

- Hours of Operations – Transfer Stations – Still under review
- GFW – Allocation of Funds – Board concurred CRSB Allocation are good
- Social for staff and Board to be arranged
- Transparent Blue Bag and Default Bag

MOTION: Moved by B. Hobbs to have a Transparent Blue bag for recyclable material and a Clear bag for Regular Waste. Second by A. McLoughlin. 6 in favor 2 against M.C.

7. Meridian Close out update:

MOTION: Moved by B. Hobbs to award tender for Grand Falls-Windsor close out to GMK Equipment in the amount of \$120,700.00. Second by S. Winsor. M.C.

8. Next Meeting - December 11, 2014 or Call of the Chair|

9. Adjournment

MOTION: Moved by A. McLoughlin to adjourn the meeting at 3:45. Second by S. Winsor. M.C.