



Central Newfoundland Waste Management

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Board Meeting - Regional site

11:00 a.m.

October 24, 2012

Attendance:

Board

Allan Scott, Chairperson

Derrick Luff, LSD, Browns Arm

Clyde Pickett – Town of Centreville

Larry Peddle, Vice Chair - Town of Cottlesville

Robert Elliott – Town of Point Leamington

Angus McLoughlin – Norris Arm/Norris Arm North

Keith Higdon – Town of Buchan's

Frank Huxter – Municipal Affairs

Bob Turner – Government Services

Bruce Moores – Town of Grand Falls- Windsor

Glenn Arnold, Treasurer, Town of Sandringham

Gerald McKenna – Fogo Island Regional Council

Staff

Edward Evans, Manager

Karen White Attwood, Executive Assistant/Finance

Mark Attwood, Operation Supervisor

Consultant/Guest

Wayne Manuel, Bae NewPlan Group

Apologies

Sam Winsor, Gander Bay

Claude Elliott – Town of Gander

1. Minutes reviewed: September 20, 2012

MOTION: Moved by G. McKenna to approve the minutes of September 20, 2012 meeting. Second by A. McLouglin.

M.C.

2. Business Arising

3. Update– Progress Report from Bae NewPlan

Project Future Cost

RS05 Landscaping

- Contract to be tendered 2013

- Concept Plan for entrance to be prepared
- On hold pending funding requirements

RS09 Telecommunications

- Approval given to Bell to extend fiber line through site

RS10 Site Buildings (Bluebird Investments)

Administration building, Scale House, Maintenance Garage

- Deficiencies outstanding
- Notice received from contractor that deficiencies corrected.

RS11 Leachate Treatment

- Water sample sent for testing from Settling Pond
- All Water samples were taken were good

CP1 Wetland (Marine Contractors)

- Commissioning to be done after six months operation
- Testing underway

CP3 Building (H&B Construction)

- Commissioning completed
- Commissioning report to be forwarded

RS12 Compost

- Meeting held Feb 11, 2010 to discuss DMA comments on pre-design report
- Formal response to DMA comments made
- Decision made to defer work on compost until decision made on Western waste

RS13 MRF

Sorting System

- RFP closed May 31, 2012
- Recommended Vendor is Machinex
- Received approval from DMA July 17 to negotiate with Machinex
- Meeting with Machinex July 24 to start discussions
- Further discussion on hold pending approval of building type
- MRF cost exceeds available funding. CRSB will review and make contact with Municipal Affairs to help resolve the short fall.

Building

- Letter to C. Grandy on building cost
- F. Huxter to follow up

RS13 MRF

Support building

- Current concept to place Machinex Equipment inside of MRF building
- Site grading (rock fill)

- Waiting on building configuration
- Site Work (paving, roads)
- Waiting on building configuration
- Water System
- Need to determine fire flow requirements
- Sanitary Sewer
- Quote received from Abydoz for wetland

- Review possible cost savings from Machine on the Sorting System

- Proceed with the design of the MRF

- Set up a meeting with the Minister of Municipal Affairs to discuss the letter sent by A. Scott regarding MRF funding and Items # 1 and 2 as discussed.

MOTION: Moved by B. Moore to approve the purchase the Shunt Tractor now as funding is already in place for this item identified in the MRF cost. It is required to move trailers, presently on site for Maintenance and repairs. Second by L. Peddle. M.C.

RS16 Metals Recycling

- Documents signed

RS17 HHW

- HHW Disposal contract to being prepared
- HHW Storage Vaults tender Closed Sept. 05, 2012
- Awarded to Encanex Environmental Oil and Gas corp. for \$304,648

FIRE PROTECTION

- Follow up with Town of Lewisporte regarding fire protection at the Regional meeting

RS22 Fuel Storage (B&M Manufacturing)

- Looking at installing a refueling pad

Site cameras

- Camera installed and operating

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

- Mirrors installed in Point Leamington for trailers
- PO to be issued for mirrors for remaining LWMF
- Investigating installing bumpers for Trailer
- Statement of claim made by Bluebird for 375k

TS06 Paving

NWI (Nortech Construction)

- Base course asphalt completed
- Surface course to be placed in 2013

Indian Bay/Terra Nova

- DTW tendered work without advising us.
- Had discussion with DTW and looking at option of adding in work to DTW contract as a change order

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Fogo

- Tenders to be called with DWT in 2013

Draft Certificate of Approval

COA Regional Site

- COA for regional site and LWMF sites received
- Draft COA issued for C&D landfill – this was not applicable to what was sent to DOE /for review. Recommend for BNG to identify concerns and notify CRSB. CRSB will then respond to DOE with concerns.

COA Regional Site

- Preliminary review completed. Should have meeting with DOE to review COA
- Additional Plans required
 - Facility Operational Plan (within 2 months of operation)
 - Public Education Plan
 - Environmental Monitoring Plan (Almost ready to be submitted to DOE)
 - Contingency Plan for Environmental & Health & Safety emergencies prior to operation
 - Certificate of Completion required to be submitted
 - Preliminary Facility Decommissioning Plan (within 1 year of COA)

C&D/Bulk Landfill

- Environment's position is that all bulk waste has to go to lined landfill
- Have requested approval to use existing quarry as C&D landfill. No response to date
- BNG will review and respond to DOE's COA for C & D

Equipment

EQ01 CP2 Transfer Trailers (Trout River Industries)

- All trailers have been delivered
- Final Payment to be made

EQ03 Bins (Universal Fabricators)

- Bins delivered
- No rental on bins for public drop off should be paid after June 20, 2012
- Final payment to be made

EQ04 Trucks

- Pickups (Avalon Ford)
 - o Delivered
 - o Snow Plow and Sander to be installed on one (1) pick up truck
- Cube Van
 - o Hickman Motors
 - o Van is ordered

EQ05 Heavy Equipment (Nortrax)

- Request to be made to DMA to purchase additional BHKO for Regional Site (on hold)

EQ 17 Data Management System (Strong Engineering)

- Route Hawk (pilot) installed on one collection truck

EQ24 – Collection Trucks

- Trucks delivered
- Inspection carried out
- Final payment to be made

EQ25 – Bailer

- Tender documents for LWMF bailers submitted to DMA
- DMA holding approval pending final costs on MRF

Western Waste – Processing at Central Facility

Central Waste Board met with Western Waste Board on October 24th, 2012

Sewage Sludge Treatment Study

- Working on RFP for sludge disposal

Closeout update - Fogo and Change Islands

Completed - Everything looks good|

4. Progress Report from Meridian Engineering – Close Out update

Phase 1 - Terra Nova Regional Site; Gambo , Indian Bay (Centerville/Wareham/Trinity), Lumsden, New West Valley, Cape Freels. (6 Sites) (Survey and approval package

complete) Tender awarded to GMK – work on going

Phase 2 - Aspen Cove, Carmanville, Gander Bay (Main Point/Davidsville), Musgrave Harbour, ((Survey and approval package complete) Tender awarded to CHARD's Construction . Mobilization next week.

MOTION: Moved by McKenna to ratify a Motion awarding package # 2 on the close outs to Chards Construction Ltd. In the amount of \$265,493.50. Second by C. Pickett. M.C.

Phase 3 - Birchy Bay, Boyd's cove, Horwood, New World Island, Stoneville, Twillingate, Campbellton (Surveying complete, Approval package complete October 26, 2012) Tender closes October 29, 2012

Phase 4 - Browns Arm, comfort Cove, Laurcenton, Lewisporte, Little Burnt Bay, Norris Arm, Glenwood. (7 sites). Tender package soon going out to Tender.

Phase 5 - Peterview, Cottrell's Cove, Leading Tickles, Point Leamington, Point of Bay. (5 Sites)

Phase 6 - Badger, Buchan's, Buchans JCT, Miller Town. (4 Sites)

Phase 7 - St. Brendan's (2 Sites)

Phase 8 - Gander, Exploits (2 Sites)

5. Curb Side collection – Update
Update presented by the Manager –
Route 1 -Bishops Falls, Norris Arm, Badger, Millertown – Running smoothly
Route 2 – Appleton, Point Leamington, Fortune Harbour area Running Smoothly
Route 3 – Herring Neck/Hillgrade/Fairbanks – Running smoothly
Route 4 – Fogo Island – Running Smoothly
Route 8 – Gander – Running Smoothly
More Routes to come on stream in the next several weeks
6. Regional Updates
- Regional meetings to be set up in the near future
7. Financial Report

MOTION: Moved by B. Moores to approval payment of Operational invoices, September 13, 2012 to October 15, 2012 in the amount of \$117,070.45. Second by R. Elliott. M.C.

MOTION: Moved by B. Moores to approve payment of Capital invoices, September 13, 2012 to October 15, 2012 in the amount of \$112,731.26. Second by C. Pickett. M.C.

Review of Revenue/Expenses – Site Breakdown Report

8. Other Business/Correspondence

Letter Addressing Employee Concerns – Presented by Operations Supervisor

- Concerns addressed – Wages, Seniority, Clothing Allowance and Training issues
- Policy to be developed on Seniority and brought back to the Board
- Wages, Clothing allowance to be addressed in report from Salary Review Committee

Reviewed Revised 2012 Budget

Reviewed 2013 Budget – and Capital request for 2013

MOTION: Moved by L. Peddle to approve the 2013 Budget as presented. Second by R. Elliott. M.C.

PSAB (Asset Management) – Estimate \$20,000 - \$27,000\

MOTION: Moved by G.McKena to have Strong Engineering develop CRSB's PSAB - Asset Management. Second by B. Moores. M.C.

Asset Management

- The Board has agreed not to pursue the Asset Management RFID at this time

ABYDOZ

- Glen Sharpe from ABYDOZ would like to develop a Septic Treatment Centre on the Regional site

MOTION: Moved by L. Peddle to accept the recommendations of the Salary Review Committee. Second by R. Elliott. M.C.

Notice of Motion that at the next CRSB Board Meeting that we will rescind motion of attaching Bae NewPlan Group as 3rd party to the Blue Bird Claim.

Keith Higdon raised the question as to why the Buchan's Junction LWMF opens at 11:00 a.m. and would like this to be reviewed at the next Regional meeting in Buchan's.

9. Next Meeting – November 15, 2012 or call of the Chair

10. Adjournment

MOTION: Moved by B. Moores for adjournment. Second by L. Peddle. M.C.