



Central Newfoundland Waste Management
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BOARD MEETING - Regional Site, Norris Arm 1:00 p.m.
May 23, 2013

Attendance

Allan Scott	Chair – Chair CRSB
Sam Winsor	Gander Bay
Gerald McKenna	Town of Fogo Island
Robert Elliott	Town of Point Leamington
Glenn Arnold	Town of Sandringham
Bruce Moores	Town of Grand Falls- Windsor
Clyde Pickett	Town of Centreville
Norm Austin	Bishop’s Falls/Botwood/Lewisporte
Angus McLoughlin	Norris Arm/Norris Arm North
Derrick Luff	LSD, Browns Arm
Ed Evans	Manager, CNWM
Karen White-Attwood	Executive Assistant/Finance, CNWM
Wayne Manuel	Bae NewPlan – Conference Call
Boyd Clarke	BDO

Apologies:

Larry Peddle	Vice Chair - Town of Cottlesville
Claude Elliott	Town of Gander
Perry Pond	Service NL
Keith Higdon	Town of Buchan’s
Frank Huxter	Municipal Affairs
Mark Attwood	Operations Supervisor – CNWM

1. Reviewed 2012 Financial Statements presented by Boyd Clarke from BDO Canada

MOTION: Moved by G.McKenna to adopt the presented 2012 audited financial statements. Second by G. Arnold. M.C.

2. Review of previous Minutes – April 18, 2013

MOTION: Moved by A. McLoughlin to adopt the Board minutes of April 18, 2013. Second by R. Elliott. M.C.

3. Update– Progress Report from Bae NewPlan

Regional Site

RS05 Landscaping

- Contract to be tendered 2013
- Concept Plan for entrance to be prepared
- On hold pending funding requirements
- CRSB have been approved for a Green Team to carry out basic landscaping at the sites

RS10 Site Buildings (Bluebird Investments)

Administration building, Scale House, Maintenance Garage

- Final Inspection Completed
- Deficiencies still remaining
- Holdback \$29,000
- Mechanical deficiencies have been completed. (advised by subcontractor) follow up inspection required
- WOW System to be completed
- The security and alarm system need to be activated – Manager to look after

RS11 Leachate Treatment

CP1 Wetland (Marine Contractors)

- Holdback \$169,483.50
- Results of testing indicated copper & iron over the limits
- Results have been sent back to contractor for explanation, further testing as required

CP3 Building (H&B Construction)

- Commissioning report to be forwarded
- Holdback \$82,736.00

Sedimentation ponds need to be tested – requested by DOE

RS12 Compost

- Meeting held Feb 11, 2010 to discuss DMA comments on pre-design report
- Formal response to DMA comments made
- Decision made to defer work on compost until decision made on Western waste and results of Provincial RFP

RS13 MRF

Sorting System

- Proposed Contracts
- CP1 Sorting Equipment (Machinex)

MOTION: Moved by B. Moores to award contract to Machinex in the amount of

\$7,324,501.00. Subject to approval from Municipal Affairs. Second by G. McKenna. M.C.

- CP2 Pre-engineered Building
 - Contract awarded

- CP3 Site Grading

MOTION: Moved by A. McLoughlin to award the contract to Penney Paving in the amount of \$550,770.48. Second by C.Pickett. M.C.

- CP4 Building Mechanical and Electrical
 - Scheduled have been submitted to DMA for approval end of June

- CP5 Site Servicing
 - Scheduled to be submitted to DMA for approval end of May

- CP6 Site Paving
 - Scheduled to be submitted to DMA for approval September 2013 for work in June 2014

- CP7 Equipment
 - Scheduled to be submitted to DMA for approval September 2013 for delivery in June 2014

Projected Future Costs

- Funding available	20,445,084
- Less preliminary revised MRF costs	19,632,000
- Funding available after MRF	813,084
- Cost priority one items	1,533,443
• Approx \$350 k of priority one items committed	
- Cost priority two items	1,042,500

Shunt Truck or Tractor

- Preparing tender documents for a tractor trailer

RS17 HHW - Items for Startup

- Storage Vaults delivered (Encanex)

- Supply of Cube Van (Hickman Motors)

- Delivered

- HHW Disposal contract (507400 OP3)

- Contract Awarded to Atlantic Industrial services
- Contract starts June 03, 2013

- Certificate of Approval To Operate HHW from DOE
 - Operations plan being developed by BNG
- Staff Training
 - TDG, Whimis, Hazwoper - Completed
- Certificate of Approval to Collect and Transport HHW for DOE
 - Operations and Emergency response plan being developed

FIRE PROTECTION

- Follow up with Town of Lewisporte regarding fire protection at Regional meeting

RS22 Fuel Storage (B&M Manufacturing)

- Looking at installing a refueling pad

Site cameras

- One Camera installed and operating
- Camera being installed at NWI Transfer Station as a pilot project
- Camera being installed at the C&D site

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

- Mirrors installed in Point Leamington for trailers
- PO to be issued for mirrors for remaining LWMF
- Investigating installing bumpers for Trailer
- Statement of claim made by Bluebird for 375k, Agreement signed between BNG and CRSB. Lawyers are scheduling settlement conference for May

TS06 Paving

NWI (Nortech Construction)

- Base course asphalt completed
- Surface course to be placed in 2013

Indian Bay/Terra Nova

Had discussion with DTW and looking at option of adding in work to DTW contract as a change order

- Retender in 2013

Indian Bay

- Had discussion with DTW and looking at option of adding in work to DTW contract as a change order
- Retender in 2013

Fogo

- No paving on Fogo Island for 2013

Certificates of Approval from Environment

- COA for regional site received
- COA received for C&D landfill, HHW & LWMF
- C&D COA Concerns discussed and clarified with DOE

COA Regional Site

- Should have meeting with DOE to review COA
 - COA for C&D landfill, received
 - BNG review comments sent to DOE
 - Facility Operational Plan
 - Draft ready for submission to DOE
 - Public Education Plan
 - Environmental Monitoring Plan
 - Review comments received from DOE and revised plan approved by DOE
 - Environment to review proposal submitted by BNG for environmental monitoring
 - Contingency Plan for Environmental & Health & Safety emergencies – In Place sent plan to DOE
 - Certificate of Completion required to be submitted
 - Preliminary Facility Decommissioning Plan (within 1 year of COA)

Recommend approval to install monitoring wells

C&D Transfer Vehicle

- Transfer unit supplied by Nexgen for Eastern waste
- CRSB may look at renting or purchasing a similar unit
- May investigate renting Eastern truck for a pilot
- CRSB will still pursue the purchase of a shredder for the Province

LWMF COA Plans required to be submitted to DOE

- Confirmatory list of specifications
- Operations and Maintenance plan
- Draft plan submitted to DOE
- QA/QC protocols
- Facility operations plan
- Draft plan submitted to DOE
- Education plan (the Education Plan for the Regional Site should cover this requirement)
- Facility Specific Environmental Monitoring Plan
- Draft plan being prepared 90% complete
- Program to manage and control vectors, rodents, birds and wildlife
- Annual Monitoring of Operations Report (January 31 each year)
- Certificate of Completion required to be submitted

- Preliminary Facility Decommissioning Plan (within 1 year of COA)

EQ05 Heavy Equipment (Nortrax)

- Request to be made to DMA to purchase additional BHKO for Regional Site (on hold)

EQ 17 Data Management System (Strong Engineering)

- Route Hawk installed on four collection truck
- Testing ongoing on systems
- Onboard scales still not working – affects operations of Route Hawk

EQ24 – Collection Trucks

- A letter is to be sent to Saunders Equipment regarding ongoing issues with onboard scales.

EQ25 – Bailer

- DMA holding approval pending final costs on MRF

Western Waste – Processing at Central Facility

- Western Waste and Central Waste Boards will continue meeting with sub –committees
- CRSB have requested funding through Municipal Affairs to have funding approved or BNG to refine costs associated with Western coming to Central.

Sewage Sludge Treatment Study

- Proposals received from Abydoz and Newfoundland Soil Tech.
- ABYDOZ and Newfoundland Soiltec written with request to revise and submit proposals
- Review reviewed request in early June

4. Regional Updates

- Fogo – Zone 4 May 28th, 2013
- Bishops Falls/Botwood/Lewisporte May 29th, 2013
- Point Leamington June 5th, 2013
- All other regions are currently being scheduled

5. Financial Report

MOTION: Moved by S. Winsor to approve the payment of operational invoices from April 5, 2013– May 13, 2013 in the amount of \$330,932.58. Second by G. Arnold. M.C.

MOTION: Moved by B. Moores to approve payment of the Capital Invoices from April 5, 2013– May 13, 2013 in the amount of \$11,202.13. Second by C. Pickett. M.C

4. Other Business/Correspondence

- CRSB Negotiation Team

MOTION: Moved by B.Moores to nominate Allan Scott, Larry Peddle, Glenn Arnold, Ed Evans and Gerald McKenna as an alternate to sit as the Negotiation team for CRSB. Second by R. Elliott. M.C.

- 2012 Transparency And Accountability report presented for review.

5. Progress report from Meridian – Close outs underway
 - Package D sent to Municipal Affairs for approval to go to tender
 - All Close outs are scheduled to be completed August 2, 2013

Phase 1 - Terra Nova Regional Site; Gambo , Indian Bay (Centerville/Wareham/Trinity), Lumsden, New West Valley, Cape Freels. (6 Sites) (Survey and approval package complete) Tender awarded to GMK – 100% complete

Phase 2 - Aspen Cove, Carmanville, Gander Bay (Main Point/Davidsville), Musgrave Harbour, ((Survey and approval package complete) Tender awarded to CHARD's Construction . Close out ongoing

Phase 3 - Birchy Bay, Boyd's cove, Horwood, New World Island, Stoneville, Twillingate, Campbellton (Surveying complete) Awarded to GMK. They will begin close out soon

Phase 4 - Browns Arm, comfort Cove, Laurcenton, Lewisporte, Little Burnt Bay, Norris Arm, Glenwood. (7 sites). Awaiting approval from DMA to go to tender

Phase 5 - Peterview, Cottrell's Cove, Leading Tickles, Point Leamington, and Point of Bay. (5 Sites) Tender package being prepared

Phase 6 - Badger, Buchan's, Buchans JCT, Miller Town. (4 Sites)

Phase 7 - St. Brendan's (2 Sites)

Phase 8 - Gander, Exploits (2 Sites)

Curbside Collection – going well

6. Next Meeting - July 18, 2013 or call of the Chair
7. Adjournment

MOTION: Moved by A. McLoughlin to adjourn the meeting. Second by C. Pickett. M.C.