



Central Newfoundland Waste Management
P. O. Box 254, Norris Arm, NL, A0G 3M0
Phone: 709 653 2900
Fax :709 653 2920
Web: www.cnwmc.com E-mail: Info@cnwmc.com

BOARD MEETING – Regional Site - Norris Arm 1:00 p.m.
May 14, 2015

Attendance

Allan Scott	Chair – Chair CRSB
Bob Hobbs	Bishop’s Falls/Botwood/Lewisporte
Derrick Luff	LSD, Browns Arm
Glenn Arnold	Town of Sandringham
Robert Elliott	Town of Point Leamington
Frank Huxter	Municipal Affairs - Conference Call
Claude Elliott	Town of Gander
Terry Breault	Town of Cottlesville
Bruce Moores	Town of Grand Falls- Windsor
Wayne Lynch	Service NL
Wayne Manuel	Bae New Plan
Ed Evans	CAO, CNWM
Karen White-Attwood	Manager of Finance/Administration, CNWM
Mark Attwood	Manager of Operations – CNWM
Angus McLoughlin	Norris Arm/Norris Arm North

Apologies:

Mike Patey	Town of Badger
Andrew Shea	Town of Fogo Island
Sam Winsor	Gander Bay
Winston Perry	Zone 6 – Indian Bay

Guest:

Richard Power	Auditor
---------------	---------

1. Presentation of the 2014 Audited Financial Statement by Richard Power

Motion: Moved by B. Hobbs to adopt the CRSB 2014 audited Financial Statements as presented. Second by C. Elliott. M.C.

2. Review of previous Minutes – March 26, 2015

Motion: Moved by C. Elliott to adopt the Minutes of March 26, 2015. Second by B. Hobbs. M.C.

3. Update– Progress Report from Bae NewPlan

Regional Site

RS10 Site Buildings

-Surge protection (Drycore Eastern)

Panel had to be custom made due to space restrictions

Waiting on revised completion date from contractor

RS11 Leachate Treatment

Leachate treatment upgrading

- Need to consider long term approach to upgrading required for iron and other metals removal

Projected Future Costs

MRF Budget Update

March 26, 2015

ITEM	Approved Budget	Final Estimated Cost	Variance	Paid to Date	Remaining to be Paid	Total
CP1 (Sorting Equipment Machinex)	\$6,330,140	\$7,101,142	\$771,002	\$3,988,207	\$3,112,935	\$7,101,142
CP2 (Building Envelope, Can Am Platforms)	\$3,037,845	\$2,682,510	-\$355,335	\$2,673,378	\$9,132	\$2,682,510
CP3 Site Grading , (Penney Paving)	\$600,000	\$533,416	-\$66,584	\$533,416	\$0	\$533,416
CP4 Building interior	\$3,662,155	\$5,665,510	\$2,003,355	\$4,036,880	\$1,628,630	\$5,665,510
CP5 Site Servicing	\$620,000	\$889,494	\$269,494	\$612,401	\$277,094	\$889,494
CP6 Site Paving	\$400,000	\$750,898	\$350,898	\$371,728	\$379,170	\$750,898
CP7A Transfer Trailers	\$290,000	\$302,400	\$12,400	\$0	\$302,400	\$302,400
CP7B Wheel Loader	\$185,000	\$219,800	\$34,800	\$0	\$219,800	\$219,800
CP7C Light Equipment	\$295,000	\$334,381	\$39,381	\$0	\$334,381	\$334,381
Tractor Truck	\$130,000	\$129,731	-\$269	\$129,731	\$0	\$129,731
Furniture	\$40,000	\$40,000	\$0	\$0	\$40,000	\$40,000
Telecommunications (phones/internet)	\$25,000	\$25,000	\$0	\$0	\$25,000	\$25,000
Computers	\$12,000	\$12,000	\$0	\$0	\$12,000	\$12,000
Signage	\$10,000	\$10,000	\$0	\$0	\$10,000	\$10,000
Engineering	\$1,624,899	\$1,554,545	-\$70,354	\$1,238,656	\$315,889	\$1,554,545
Geotechnical	\$50,000	\$0	-\$50,000	\$0	\$0	\$0

May 14, 2015

Subtotal	\$17,312,039	\$20,250,827	\$2,938,788	\$13,584,397	\$6,666,430	\$20,250,827
Contingency	\$865,602	\$200,000	-\$665,602	\$0	\$200,000	\$200,000
HST	\$2,363,093	\$2,658,607	\$295,514	\$1,765,972	\$892,636	\$2,658,607
Subtotal	\$20,540,734	\$23,109,434	\$2,568,700	\$15,350,368	\$7,759,066	\$23,109,434
GST Rebate	\$908,882	\$1,022,541	-\$113,659	\$679,220	\$343,321	\$1,022,541
TOTAL	\$19,631,852	\$22,086,893	\$2,455,041	\$14,671,148	\$7,415,744	\$22,086,893

MRF Budget

The Chairperson will write another letter to the Minister of MIGA regarding the Funding for the MRF and advise of CRSB's position. The letter will also include a request to borrow.

RS13 MRF

Contracts

CP1 Sorting Equipment (Machinex)

- Wet start up scheduled for week of June 1, 2015

CP2 Pre-engineered Building (Can AM Platforms)

- Project substantially complete

- Final inspection completed and deficiency list prepared

CP4 Building Mechanical and Electrical (Brook Construction)

- Work progressing well

Change Order # 8

Motion: Moved by B. Moores to approve Change Order #8 - list of various items in the amount of \$49,261.83. Second by R. Elliott.

M.C.

Change Order #3

Motion: Moved by C. Elliott to approve Change Order #3 – List of various items in the amount of \$56,626.82. Second by B. Hobbs.

M.C.

CP5 Site Servicing (Newfound Construction)

- Water is on to building. Pressure switch to be replaced

- Fire water is scheduled to be available this week

Change Order #1

Motion: Moved by B. Hobbs to approve Change Order # 1 – Imported rock fill in the amount of \$13,560.00. Second by B. Moores.

M.C.

Change Order # 2

MOTION: Moved by B. Hobbs to approve Change Order # 2 – Modification of piping to pump house in the amount of \$37,773.53. Second by C. Elliott. M.C.

CP6 Site Paving (Penny Paving)

- Class A and paving deferred until 2015

RS13 MRF

- Pilot project installed on maintenance garage roof to deter gulls in the immediate area
- Pilot project unsuccessful
- Need to develop an alternative and pilot
- Received permit to do a cull on the gulls

Landfill Expansion – Cell # 2

- DFO has approved stream relocation
- Report to be issued by June 30, 2015

Shredder

- MIGA has indicated it may be in the 2015-16 budget

Regional site Certificates of Approval from Environment

- COA for Regional Site received
 - Should have meeting with DOE to review COA
- COA for C&D landfill
 - Draft plan submitted to CRSB for review and comment
- Public Education Plan – Plan being prepared
- Environmental Monitoring Plan
 - Plan approved by DOE
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)
 - Decommissioning plan 40% complete
- HHW Facilities Operations Plan – Plan submitted to CRSB for review and comment

Local Waste Management Facilities

LWMF COA Plans required to be submitted to DOE

- Confirmatory list of specifications
- Operations and Maintenance plan
 - Draft plan submitted to DOE
- QA/QC protocols
- Facility operations plan
 - Draft plan submitted to DOE
- Education plan (the Education Plan for the Regional Site should cover this requirement)
- Facility Specific Environmental Monitoring Plan

- Plan submitted to CRSB for review and comment
- Program to manage and control vectors, rodents, birds and wildlife
- HHW Transportation plan
 - Plan 75% complete
- Annual Monitoring of Operations Report (January 31 each year)
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)
 - Work started on decommissioning plan

EQ 17 Data Management System (Strong Engineering)

- Route Hawk installed on four collection truck
- Route Hawk to be installed on remaining trucks

EQ24 – Collection Trucks

- Trying to set up another conference call with Saunders and Airways.

Fire Protection

- Discussions still ongoing between Town of Bishops Falls and Town of Norris Arm for Fire Protection.

Western Waste – Processing at Central Facility

- Reviewing costs

Sewage Sludge Treatment Study - Soiltech

- Waiting for response on written letter to Soiltech regarding cancelation of agreement with CRSB
- BNG doing research on disposal of drilling mud
- Meridian Close out update
Shut down for Winter months
Issue with the Exploits Regional Landfill site; waiting for response from DMIA

4. Financial Report

MOTION: Moved by **B. Moores** to approve the payment of operational invoices from March 17, 2015 – April 29, 2015 in the amount of \$373,079.32. Second by **R. Elliott.** **M.C.**

MOTION: Moved by **R. Elliott** to approve payment of the Capital Invoices from March 17, 2015 - April 29, 2015 in the amount of \$1,522,549.83. Second by **B. Hobbs.** **M.C.**

5. Regional Updates:

Spring meetings completed

6. Other Business

- Update on Education Program for MRF

MOTION: Moved by T. Breault to impose a tipping fee increase to \$180 a tonne for any unsorted waste effective September 1, 2015. Second by B. Moores. M.C.

- Water Specialist

The Province has introduced a pilot project to the three (3) larger Service Boards which will include hiring a Water Specialist.

- 2014 Transparency and Accountability Annual Report

MOTION: Moved by C. Elliott to adopt the presented 2014 Annual Transparency and Accountability Report. Second by B. Moores. M.C.

MOTION: Moved by B Moores to adopt the following Policy statements as part of the OH&S requirements. Health and Safety Policy Statements; Return to Work Policy; Alcohol & Drug Policy; Harassment Policy; Discipline Policy. Second by R. Elliott. M.C.

- MMSB has partnered with Crime Stoppers to help reduce illegal dumping

- MMSB Forum will be held in Gander May 28th and 29th.

- Tonnage Report – reviewed by the Board

- First Quarter Report 2015 – Reviewed by the Board

- Collection Report of Receivables – reviewed by the Board

7. Next Meeting - June 18, 2015 or Call of the Chair|

8. Adjournment

MOTION: Moved by Elliott for adjournment. Second by B Hobbs. M.C.