



Central Newfoundland Waste Management

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BOARD MEETING – Regional Site - Norris Arm

1:00 p.m.

March 20, 2014

Attendance

Allan Scott	Chair – Chair CRSB
Sam Winsor	Gander Bay
Robert Elliott	Town of Point Leamington
Bruce Moores	Town of Grand Falls- Windsor
Glenn Arnold	Town of Sandringham
Angus McLoughlin	Norris Arm/Norris Arm North
Derrick Luff	LSD, Browns Arm
Chris Power	Municipal Affairs
Andrew Shea	Town of Fogo Island
Terry Breault	Town of Cottlesville
Winston Perry	Zone 6 – Indian Bay
Ed Evans	Manager, CNWM
Karen White-Attwood	Executive Assistant/Finance, CNWM
Mark Attwood	Operations Supervisor – CNWM
Wayne Manuel	Bae New Plan

Apologies:

Bryan King	Bishop's Falls/Botwood/Lewisporte
Keith Higdon	Town of Buchan's
Claude Elliott	Town of Gander
Perry Pond	Service NL

1. Review of previous Minutes – February 6, 2014

MOTION: Moved by R. Elliott to adopt the Board minutes of February 6, 2014.

Second by S. Winsor.

M.C.

2. Update– Progress Report from Bae NewPlan

Regional Site

RS05 Landscaping

- Concept Plan for entrance to be prepared
- On hold pending funding requirements

RS10 Site Buildings (Bluebird Investments)

- Surge protection draft report reviewed and revisions being made

RS11 Leachate Treatment

- Preparing scope of work for DOE requested study of leachate treatment
- Engaging specialist to review leachate testing results and make recommendations for improvement, also make recommendations on flow meter.
- Leachate valve
- Reviewed report from REL and discussed options with Ron Sheppard. Other discussions to be held with Bruce Rogers
- BNG will look at other options to correct the flow from landfill site.

Projected Future Costs

- Funding available	20,445,084
- Less preliminary revised MRF costs	20,075,631
- Funding available after MRF	369,453
- Cost priority one items	2,065,632
• Approx \$350 k of priority one items committed	
- Cost priority two items	1,042,500

RS12 Compost

- Decision made to defer work on compost until decision made on Western waste and results of Provincial RFP

RS13 MRF

Sorting System

Proposed Contracts

- CP1 Sorting Equipment (Machinex)
 - Design drawings being completed
- CP2 Pre-engineered Building (Can AM Platforms)
 - Scheduled substantial completion date March 30, 2014
 - Roof 70% complete
- CP4 Building Mechanical and Electrical (Brook Construction)
 - Approval received for DMA to award
 - Waiting on conformation from Brook that there will be no delay claim arising from delay in completion of CP2 before we award contract
- CP5 Site Servicing
 - Tender documents 80% complete
- CP6 Site Paving
 - Tender documents 30% complete
- CP7 Equipment
 - Tender documents 50% complete

Shunt Truck or Tractor

- Contract awarded , delivery 90 days from award

RS13 – MRF – Operations

- RFP called and closes April 16, 2014

RS17 HHW - Items for Startup

- Certificate of Approval To Operate HHW from DOE
- Operations plan submitted to DOE

- Certificate of Approval to Collect and Transport HHW for DOE
- Operations and Emergency response plan submitted to DOE

FIRE PROTECTION

- Need to be put in place

RS22 Fuel Storage (B&M Manufacturing)

- Looking at installing a refueling pad

Regional site Certificates of Approval from Environment

- COA for Regional Site received
 - Should have meeting with DOE to review COA
- COA for C&D landfill
 - Draft plan submitted to CRSB for review and comment
- Public Education Plan – Plan being prepared
- Environmental Monitoring Plan
 - Plan approved by DOE
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)
 - Decommissioning plan 40% complete
- HHW Facilities Operations Plan – Plan submitted to CRSB for review and comment

C&D Transfer Vehicle

- Transfer unit supplied by Nexgen for Eastern waste

Local Waste Management Facilities

- LWMF COA Plans required to be submitted to DOE
 - Confirmatory list of specifications
 - Operations and Maintenance plan
 - Draft plan submitted to DOE
 - QA/QC protocols
 - Facility operations plan
 - Draft plan submitted to DOE
 - Education plan (the Education Plan for the Regional Site should cover this requirement)

- Facility Specific Environmental Monitoring Plan
 - Plan submitted to CRSB for review and comment
- Program to manage and control vectors, rodents, birds and wildlife
- HHW Transportation plan
 - Plan 75% complete
- Annual Monitoring of Operations Report (January 31 each year)
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)
 - Work started on decommissioning plan

EQ04 Trucks

- Pickups (Avalon Ford)- Request to be made to DMA to purchase extra pick-up (on hold)

EQ05 Heavy Equipment (Nortrax)

- Request to be made to DMA to purchase additional BHKO for Regional Site (on hold)

EQ 17 Data Management System (Strong Engineering)

- Route Hawk installed on four collection truck – Recommend to install route hawks on remaining 6 trucks

EQ24 – Collection Trucks

- Received in writing from Saunders Equipment they will be sending a team to CRSB Regional site to work on fixing the issues with the trucks

EQ25 – Bailer

- DMA holding approval pending final costs on MRF

Western Waste – Processing at Central Facility

- Reviewing costs
- Sewage Sludge Treatment Study
Moving forward with Soiltech
- BNG doing research on disposal of drilling mud

3. Regional Updates

- Next set of meeting will begin May /June 2014

4. Financial Report

MOTION: Moved by B. Moores to approve the payment of operational invoices from January 25, 2014 - March 4, 2014 in the amount of \$308,252.81. Second by R. Elliott. M.C.

MOTION: Moved by S. Winsor to approve payment of the Capital Invoices from January 25, 2014 - March 4, 2014 in the amount of \$125,645.38. Second by G. Arnold M.C.

5. Other Business

- Update – Product Care – Waste Paint – 20 Skid Tubs were collected at CRSB site
- Update EPRA – E-Waste – Meeting held with Terry Green from EPRA

NOTE : Motion to sign agreement was made at February 6th meeting.

MOTION: Moved by S. Winsor to go to tender for the purchase of seven (7) – 20 foot and one (1) – 40 foot storage units to store e-waste at the transfer stations and the Regional site. Second by R. Elliott. M.C.

MOTION: Moved by B. Moores to accept E-Waste as a free item at the CRSB sites. Second by A. McLoughlin. M.C.

- CRSB website needs to be updated with information on new services we offer accepting E-waste, HHW, and Paint at all sites.

-Review of Tonnage for January and February 2014 – info

Election of CRSB Officers

Vice Chair - Sam Winsor was nominated by G. Arnold and second by R. Elliott – no other nominations – **Sam Winsor Accepted**

Treasurer – Glenn Arnold was nominated by R. Elliott and second by B. Moores – no other nominations – **Glenn Arnold Accepted**

Secretary – Bruce Moores was nominated by A. McLoughlin second by S. Winsor – no other nominations – **Bruce Moores Accepted**

West Coast Tipping Fees

- Report presented by the Chair and approved by the Board to present and discuss to the West Coast Committee.

Strong Engineering Quote – Route Hawk System

MOTION: Moved by A.McLoughlin to approve the purchase and installation of the route hawks on the remaining six (6) collection trucks in the presented amount of \$35,000. Second by W. Perry. M.C.

MOTION: Moved by B. Moores to approve spending up to \$54,000 plus HST for security cameras for Transfer Stations. Second by S. Winsor. M.C.

CRSB will write a letter to DMA for permission for sole source to purchase the security cameras.

6. Next Meeting - Call of the Chair|

7. Adjournment –

Motion: Moved by A. McLoughlin to adjourn the meeting. Second by D. Luff.

M.C.