

**BOARD MEETING –Norris Arm 1:00 p.m. June 21, 2017**

**Attendance**

Allan Scott	Chair – CRSB
Derrick Luff	Direct Haul
Robert Elliott	Zone 2 -Point Leamington
Bruce Moores	Town of Grand Falls Windsor
Winston Perry	Zone 6 – Indian Bay
Glenn Arnold	Zone 7 – Terra Nova
Kevin Butt	Zone 3-NWI/Twillingate
Claude Elliot	Town of Gander
Marjorie Gaulton	Norris Arm North & South
Jerry Collins	Municipal Affairs – Conference call
Ed Evans	CAO – CNWM
Karen White Attwood	Manager of Finance/Administration – CNWM
Mark Attwood	Manager of Operations – CNWM

**Apologies**

Sam Windsor	Zone 5 - Gander Bay
Dennis Woolridge	Bishops Falls/Botwood/Lewisporte
Brad Hefford	Service NL
Andrew Shea	Zone 4 - Fogo Island
Wayne Lynch	Service NL
Wayne Manuel	SNC Lavalin

1. Review of previous minutes – May 10, 2017

**MOTION: Moved by C. Elliott to adopt the minutes of May 10, 2017.  
Seconded by R. Elliott.**

**M/C**

2. Capital Projects update
  - Fall Protection – completed
  - CRSB waiting to receive certification from SNC Lavalin

Decommissioning Plan  
- SNC Lavalin will be sending out another draft to CRSB for review

Cell # 2 – Adams Construction  
- Completed hold back released  
- Road has been fixed by Adams

3. **Regional Update**  
Terra Nova – TBD  
Buchans Junction - TBD  
Direct Haul – TBD

4. Financial Report

**MOTION: Moved by B. Moores to pay the operational invoices April 29, 2017 – June 5, 2017 totaling \$803,220.08. Seconded by M. Gaulton. M/C**

**MOTION: Moved by R. Elliott to pay the Capital invoices April 29, 2017 – June 5, 2017 totaling \$803,220.08. Seconded by C. Elliott. M/C**

**Motion: Moved by C. Elliott that CRSB write the Minister of Municipal Affairs requesting to have an extension on the date to submit the CRSB Budget for 2018 to November 30, 2017, due to the municipal fall elections. Second by B. Moores. M.C.**

5. Other Business/Correspondence

**Update on Horizontal Grinder (EOI)**  
CRSB received two (2) submissions on the EOI

**- MOTION: Moved by B. Moores that CRSB enter into an Memorandum of Understanding (MOU) with Ryan Construction, subject to conforming and adhering to all items outlined in the agreement. Second by W. Perry. M.C.**

**Appoint Auditor for 2017 Audit**  
**MOTION: Moved by C. Elliott to appoint Richard Power as the auditor to carry out the 2017 audit for CRSB as per the submitted quote \$15,000 plus taxes. Second by G. Arnold. M.C.**

**Special Audit**  
–In progress and to be completed by October 31, 2017

**Capital Reserve Policy**  
**- MOTION: Moved by C. Elliott to approve the presented Capital Reserve Policy for CRSB. Second by R. Elliott. M.C.**

**Soiltech – Soil Treatment Facility**  
Redrafted a Memorandum of Understanding (MOU) is ready to be presented to Soiltech for the operation of a soil treatment facility at the Regional site. A lease agreement for property may be signed after the MOU is in signed and in place.

**MOTION: Moved by W. Perry to enter into a MOU with Soiltech for 1 year, for the operations of a soil treatment facility at the Regional site. Second by D. Luff. M.C.**

**Closeout update**

– Gander left to close out

**Manager of Operations Report**

**HHW Days**

- CRSB carried out two (2) HHW days (1) in Glovertown and (1) in Gambo. HHW day is set for Gander in September

**NWI Metal laydown area**

- Scavenging still happen  
- RCMP has been contacted

**Residential Cards**

CRSB is reviewing other options for the general public to have more information on how residential cards are to be set up and payment options.

**Meeting set up by Minister Joyce and Minister Haggie and Waste Haulers**

- A Meeting was held Monday June 12, 2017 at the Regional Site  
- Only two (2) waste haulers attended – MTL Disposal Inc and PBO Industrial Inc.  
- An update was given on the progress CNWM communication plan  
- Minister Joyce offered to write a letter to all Commercial businesses in Central regarding the Sort It Program and how it is a mandatory program

**CNWM Regional Site Tours for Schools**

- A letter will be sent to all schools in the Central region in September 2017 to advise that tours of the operations of CNWM Regional Site are available to classes throughout the school year.

**Non-Compliance Officer**

- Meeting with MMSB to follow up on possible funding for a pilot project for Non-Compliance Officer

6. Next Meeting –Call of the chair

7. Adjournment

**MOTION: Moved by R. Elliott to adjourn meeting. Second by B. Moores.**

**M.C.**