



Central Newfoundland Waste Management

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BOARD MEETING – Regional Site - Norris Arm 1:00 p.m. June 19, 2014

Attendance

Allan Scott	Chair – Chair CRSB
Sam Winsor	Gander Bay
Robert Elliott	Town of Point Leamington
Terry Breault	Town of Cottlesville
Bob Hobbs	Bishop’s Falls/Botwood/Lewisporte
Claude Elliott	Town of Gander
Angus McLoughlin	Norris Arm/Norris Arm North
Derrick Luff	LSD, Browns Arm
Winston Perry	Zone 6 – Indian Bay
Ed Evans	Manager, CNWM
Karen White-Attwood	Executive Assistant/Finance, CNWM
Mark Attwood	Operations Supervisor – CNWM
Wayne Manuel	Bae New Plan

Apologies:

Robert Turner	Service NL
Bruce Moores	Town of Grand Falls- Windsor
Glenn Arnold	Town of Sandringham
Andrew Shea	Town of Fogo Island
Mike Patey	Town of Badger

1. Review of previous Minutes – May 8, 2014

MOTION: Moved by C. Elliott to adopt the Board minutes of May 8, 2014. Second by R. Elliott. M.C.

2. Update– Progress Report from Bae NewPlan

3. **Regional Site**

RS10 Site Buildings

- Surge protection
- PCA being prepared
- Design work started

RS11 Leachate Treatment

- Scope of work for DOE requested study of leachate treatment (on hold)

- Dillon Consultants engaged to review leachate treatment operations.
- Recommendations from Dillon:
 - o Install flow meter
 - o Clean out vertical bed and replant to handle the high metal content in the leachate
- Work completed on extending manhole to allow control of leachate from the landfill

MOTION: Moved by C. Elliott to set up a budget to correct the leachate treatment up to \$40,000. Second by S. Winsor. M.C.

Projected Future Costs

- Funding available	20,445,084
- Less preliminary revised MRF costs	20,075,631
- Funding available after MRF	369,453
- Cost priority one items	2,065,632
• Approx \$350 k of priority one items committed	
- Cost priority two items	1,042,500

A revised Capital Assessment to be completed

RS13 MRF

Contracts

CP1 Sorting Equipment (Machinex)

- Equipment being manufactured (60% complete)
- Advised Machinex that CP4 schedule is to have warehouse ready for start of equipment installation Sept 14, 2014
- Machinex will begin installing equipment October 3 and will require 9 weeks

MRF Operations – Board have agreed to set the opening of the MRF for March 30, 2015.

CP2 Pre-engineered Building (Can AM Platforms)

- Project substantially complete
- Final inspection completed and deficiency list prepared

MOTION: Moved by R. Elliott to approve Change Order # 3 for Can-Am Platforms for the modifications to Rubber doors in the amount of \$83,354.45, HST included. Second by S. Winsor. M.C.

CP4 Building Mechanical and Electrical (Brook Construction)

- Contract Awarded
- Underground work complete and work started on floor

CP5 Site Servicing

- Tender documents submitted to DMIA for approval. Comments received from DMIA and reply issued. Waiting on approval to tender.

CP6 Site Paving

- Tender Documents 60%

CP7 Equipment

- Tender documents for Loader and Trailers submitted to DMIA for Approval
- Comments received from DMIA and revisions made. Waiting on approval to tender.

Shunt Truck or Tractor

- Tractor delivered - Trouble with back end, truck sent back

RS13 – MRF – Operations

- Board still reviewing possible options

RS13 MRF

- Bird Hazard
 - Research completed on equipment and methods to deter birds from sitting on roof. Manufacturers were not able to provide practical recommendation for a roof of + 30,000 sqft.
 - Recommend we design a small pilot system for an area of the roof using wires

Regional site Certificates of Approval from Environment

- COA for Regional Site received
 - Should have meeting with DOE to review COA
- COA for C&D landfill
 - Draft plan submitted to CRSB for review and comment
- Public Education Plan – Plan being prepared
- Environmental Monitoring Plan
 - Plan approved by DOE
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)
 - Decommissioning plan 40% complete
- HHW Facilities Operations Plan – Plan submitted to CRSB for review and comment

Local Waste Management Facilities

- LWMF COA Plans required to be submitted to DOE
 - Confirmatory list of specifications
 - Operations and Maintenance plan
 - Draft plan submitted to DOE
 - QA/QC protocols
 - Facility operations plan
 - Draft plan submitted to DOE
 - Education plan (the Education Plan for the Regional Site should cover this requirement)

- Facility Specific Environmental Monitoring Plan
 - Plan submitted to CRSB for review and comment
- Program to manage and control vectors, rodents, birds and wildlife
- HHW Transportation plan
 - Plan 75% complete
- Annual Monitoring of Operations Report (January 31 each year)
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)
 - Work started on decommissioning plan

EQ 17 Data Management System (Strong Engineering)

- Route Hawk installed on four collection truck

EQ24 – Collection Trucks

- Airways and Saunders Equipment both worked on identifying and fixing issues with the with the on-board scales on the collection trucks

Western Waste – Processing at Central Facility

- Reviewing costs

Sewage Sludge Treatment Study

- Soiltec to prepare draft contract. Recommend keeping Septage treatment contract separate from any other disposal agreements
- BNG doing research on disposal of drilling mud

Regional Updates to date

- Buchan's – May 22nd
- Bishops Falls/Botwood/Lewisporte – June 3rd
- Town of Gander – June 10th
- NWI/Twillingate – Zone 3 – June 11th
- Gander Bay – zone 5 – June 12th

4. Financial Report

MOTION: Moved by C. Elliott to approve the payment of operational invoices from April 24, 2014 – June 3, 2014 in the amount of \$351,439.80. Second by A.McLoughlin. M.C.

MOTION: Moved by R. Elliott to approve payment of the Capital Invoices from April 25, 2014 - June 3, 2014 in the amount of \$96,281.61. Second by D. Luff.

M.C

5. Presentation by Bert Meadus, AME Consultants – Organizational And Salary review

- After a 2013 detailed review and research of CNWM staff and structure AME Consultants presented and recommended to the Board an up to date organizational

structure and salary for its Management staff

6. Other Business

MOTION: Moved by C. Elloitt to award the Contract for Security cameras to Strong Engineering for the amount of \$20,607.00. Second by W. Perry. M.C.

MOTION: Moved by A. McLoughlin to accept the communication package presented by Strong Engineering for mobility services. Second by W. Perry. M.C.

MOTION: Moved by C. Elliott to submit the 2013 Audited Financial Statements to the Board by email to be reviewed. Second by W.Perry. M.C.

7. Next Meeting - July 17, 2014 or Call of the Chair|

8. Adjournment –

Motion: Moved by R. Elliott to adjourn the meeting. Second by D. Luff. M.C.