



Central Newfoundland Waste Management

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Board Meeting - Regional site

1:00 p.m.

June 14, 2012

Attendance:

Board

Allan Scott, Chairperson

Derrick Luff, LSD, Browns Arm

Clyde Pickett – Town of Centreville

Sam Winsor, Gander Bay

Robert Elliott – Town of Point Leamington

Gerald McKenna – Fogo Island Regional Council

Nicole Lanning – Town of Gander

Larry Peddle, Vice Chair - Town of Cottlesville

Cory Grandy, Municipal Affairs – Conference Call

Bruce Moores – Town of Grand Falls- Windsor

Glenn Arnold, Treasurer, Town of Sandringham

Roger Ledrew – Government Services

Jeff Saunders – Technical Committee

Staff

Edward Evans, Manager

Karen White Attwood, Executive Assistant/Finance

Jillian Moyles

Consultant/Guest

Wayne Manuel, Bae NewPlan Group

Richard Power, BDO - Auditor

Apologies

Michelle Chippett, Town of Buchan's

Joe Dunphy, Municipal Affairs

Angus McLoughlin – Norris Arm/Norris Arm North

Derek White – Bishop's Falls/Botwood/Lewisporte

Mark Attwood – Operations Supervisor

1. Presentation of 2011 Audited Financial Statements

- Richard Power – BDO Canada

- Concerns with the Audited statement reflection of PSAB and the perceived deficit situation

MOTION: Moved by L. Peddle to adopt the presented 2011 audited financial statements as reported. Second by N. Lanning. M.C.

2. Minutes reviewed: February 16, 2012

MOTION: Moved by R. Elliott to approve the minutes of April 4, 2012 meeting. Second by S. Winsor. M.C.

3. Business Arising
4. Update– Progress Report from Bae NewPlan

Regional Site

Future Cash Flow

Approval given for \$16,500,000 cash flow for future plus remaining funds from 2011

RS01 Clearing & Grubbing (Woodco)

- Decision has been received from Court. Awarded Contractor \$281,000 + court costs. Judgment is being reviewed by lawyer

RS05 Landscaping

- CRSB will begin some landscaping under its own resources

RS10 Site Buildings (Bluebird Investments)

Administration building, Scale House, Maintenance Garage

- Deficiencies outstanding

RS11 Leachate Treatment

- CP1 Wetland (Marine Contractors)
- Work completed
- Commissioning to be done after six months of operation

CP2 Civil Contract (Adams Const.)

- Work completed

CP3 Building (H&B Construction)

- Contract awarded Aug 17, 2011
- Permanent Blower installed
- Chemicals to be delivered
- Commissioning scheduled for June

RS12 Compost

- Meeting held Feb 11, 2010 to discuss DMA comments on pre-design report
- Formal response to DMA comments made
- Decision made to defer work on compost until decision made on Western waste

RS13 MRF

- Sorting System
- RFP closed may 31, 2012

MOTION: Moved by B. Moores to recommend Machinex as the preferred vendor to supply and install the sorting equipment in the new Material Recovery Facility. Second by G. McKenna. M.C.

Building

- Working on performance specification for design/build tender

RS15 Signage

- Signage for Regional Site and LWMF sites completed

RS16 Metals Recycling

- Award letter to be issued to Newco Metals

RS17 HHW

- HHW Disposal contract being prepared
- HHW vaults are not being designed to handle paint tubs
- Need to review HHW program and retender HHW vaults

RS19 FURNITURE

- Waiting on one damage desk replacement

RS20 COMPUTERS (Bell)

- Installation complete, server in use

FIRE PROTECTION

- Manager to respond to Lewisporte Town Council on the provision of services

MOTION: Moved by G. McKenna to present a letter of offer to the Town of Lewisporte for \$1000 retainer fee and plus \$1,000 per call for fire protection on the Regional site. Second by L. Peddle. M.C.

RS22 Fuel Storage (B&M Manufacturing)

- Looking at installing a refueling pad

Site cameras

- Installing on PDO as pilot
- Camera installed and operating

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

- Mirrors installed in Point Leamington for trailers

- PO to be issued for mirrors for remaining LWMF
- Investigating installing bumpers for Trailer

TS06 Paving

Buchans Junction (HVP)

- Paving complete

Point Leamington (Penney Paving)

- Base course completed
- Surface course to be placed in 2012

Gander Bay (J1 Contracting)

- Contract complete

NWI (Nortech Construction)

- Base course asphalt completed
- Surface course to be placed in 2012

Indian Bay/Terra Nova

- To be tendered 2012

Fogo

- Tenders to be called with Dept. Work Service and Transportation in 2012

OP02 Trucking Contract (Day & Ross)

MOTION: Moved by L. Peddle to approve minimum payment of \$2500/wk for Day and Ross based on the assumption of units in tender spec. Second by G. McKenna. M.C.

Draft Certificate of Approval

COA Regional Site

- COA for regional site received
- Separate COA to be issued for C&D landfill & HHW

C&D/Bulk Landfill

- Environment's position is that all bulk waste has to go to lined landfill
- Have requested approval to use existing quarry as C&D landfill. No response to date

Equipment

EQ01 Transfer Trailers

- Trailers scheduled to be delivered by July 20, 2012

EQ03 Bins

- Bins scheduled to be delivered by June 19, 2012

EQ04 Trucks

- Pickups (Avalon Ford)
 - o Trucks delivered
 - o Quotes received for plow
 - o Quotes received for sander
- Passenger Van (Avalon Ford)
 - o Delivered
- ATV (Atlantic trailer) - Delivered
- Dump Truck (Western Star Trucking) - Delivered
- Roll off Truck (western Star trucking) – Delivered
- Cube Van

MOTION: Moved by R. Elliott to award the purchase of the Cube Van to Hickman Motors Ltd. In the amount of \$63,737. Second by C. Pickett. M.C.

EQ05 Heavy Equipment (Nortrax)

- GPS system installed.
- Request to be made to DMA to purchase additional BHKO for Regional Site
- Flex Tires installed on BKHO in Terra Nova and they worked out well. Change order issued to install Flex Tires on remaining 6 BKHOs.

EQ 17 Data Management System (Strong Engineering)

- Work substantially completed

EQ23 – Automatic Tarping Machine

- To be delivered June 20th

EQ24 – Collection Trucks

- Trucks scheduled to be delivered by Aug 27,2012

EQ25 – Bailer

- Tender documents for LWMF bailers submitted to DMA
- Looking at what type of building would be required for Regional Site

Western Waste – Processing at Central Facility

- Cost of Western going to central revised

Non-domestic Waste Stream Study

- Copy of scope of work and budget sent to DMA and DOE

Special Waste

- International Garbage
- Asbestos
- Funeral Homes
- Road Kill, dead animals
- Hospital waste

- Shrimp Bags
- Mussel Shells

Fogo Island and Change Island Closeout Landfill Tender

MOTION: Moved by R. Elliott to award the close out tender for Fogo Island and Change Island landfills to R & K Construction in the amount of \$133,227.00. Second by S. Winsor. M.C.

5. Regional Updates
Curb Side collection – Covered in BNG report

6. Financial Report

MOTION: Moved by S. Winsor to approve payment of operation invoices March 29, 2012 – June 8, 2012 totaling \$ 205,953.38. Second by R. Elliott. M.C.

MOTION: Moved by B. Moores to approve payment of capital Invoices April/May 2012. Second by G. McKenna. M.C.

MOTION: Moved by R. Elliott to approve the change of the minimum fee on the Domestic EZI Card from \$10 to reflect billing based on actual tonnage. Second by L. Peddle. M.C.

7. Other Business
Review of Septic options – Soil Tech NL /Abydoz

MOTION: Moved by L. Peddle to go with an RFP for a septic waste disposal company to set up on the Regional site. Second by R. Elliott. M.C.

Funding letters

- Received \$2,250,000 for Curb Side Collection Trucks
- Received \$3.800,000 for Waste Site Closure in Central
- Received \$16,500,000 for MRF and related equipment as well as completion of ongoing work at the Central facilities.

MOU for Curb Side Collection – to be sent out to all Municipalities, LSD's and areas

Wood Products – Not looking to be a revenue generator for CRSB at this time

MMSB Forum – Gander May 31/12- June 1/12 - report given by Manager

Accountability and Transparency Report

MOTION: Moved by S. Winsor to adopt the Accounting and Transparency 2011 Report as submitted for review to the Board. Second by R. Elliott. M.C.

Gas Tax Report – Information purpose only

SPCA Report – Pilot project at Gander Landfill site - Trapped and humanely disposed of 24 diseased cats.

PBO request for land – Requesting to set up operations on the Regional site. CRSB will need request in writing.

Rodent Control at LWMF sites – Pest control being carried out at Terra Nova LWMF site. All sites have a baiting program in place. All holders of the COA on former landfill sites are required to continue baiting program until proper close out of site takes place.

Adams Construction request to access CRSB quarry – CRSB will follow up requesting details.

Pension - probation period to qualify for RRSP - to be revised by the board

MRF Tour St. John's – Manager to make arrangements for Board members that have not visited a MRF facility to tour Robin Hood Bay MRF.

Town Permits – It was asked if CRSB employees would be in a position to monitor illegal dumping within the boundaries of Towns. At this time, CRSB employees would not be in a position to monitor such activities.

Close Out Services

MOTION: Moved by L. peddle that CRSB award to Meridian Engineering Inc. consulting services for Closure of Waste Disposal sites – Central Newfoundland in the amount of \$307,586.00. Second by R. Elliott. M.C.

8. Next meeting
- July 19, 2012 or call of the Chair

Adjournment

MOTION: Moved by B. Moores to adjourn. Second by R. Elliott. M.C.