



Central Newfoundland Waste Management

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BOARD MEETING - Regional Site, Norris Arm 1:00 p.m.
July 18, 2013

Attendance

Allan Scott	Chair – Chair CRSB
Sam Winsor	Gander Bay
Gerald McKenna	Town of Fogo Island
Robert Elliott	Town of Point Leamington
Bruce Moores	Town of Grand Falls- Windsor
Clyde Pickett	Town of Centreville
Claude Elliott	Town of Gander
Perry Pond	Service NL
Angus McLoughlin	Norris Arm/Norris Arm North
Derrick Luff	LSD, Browns Arm
Ed Evans	Manager, CNWM
Karen White-Attwood	Executive Assistant/Finance, CNWM
Wayne Manuel	Bae NewPlan – Conference Call
Mark Attwood	Operations Supervisor – CNWM

Apologies:

Larry Peddle	Vice Chair - Town of Cottlesville
Keith Higdon	Town of Buchan's
Frank Huxter	Municipal Affairs
Glenn Arnold	Town of Sandringham
Norm Austin	Bishop's Falls/Botwood/Lewisporte

1. Review of previous Minutes – May 23, 2013
MOTION: Moved by R. Elliott to adopt the Board minutes of May 23, 2013.
Second by C. Elliott. M.C.

2. Update– Progress Report from Bae NewPlan

Regional Site

RS05 Landscaping

- Concept Plan for entrance to be prepared
- On hold pending funding requirements
- CRSB have a Green Team to carry out basic landscaping at the sites

RS10 Site Buildings (Bluebird Investments)

Administration building, Scale House, Maintenance Garage

- Final Inspection Completed
- Deficiencies still remaining
- Holdback \$29,000
- Mechanical deficiencies have been completed. (advised by subcontractor) follow up inspection required
- WOW System to be completed
- The security and fire alarm system need to be activated – Manager will look after

RS11 Leachate Treatment

CP1 Wetland (Marine Contractors)

- Holdback \$169,483.50
- Results of testing indicated copper & iron over the limits
- Results have been sent back to contractor for explanation, further testing

CP3 Building (H&B Construction)

- Commissioning report to be forwarded

MOTION: Moved by S. Winsor to engage Dillion Consulting to do a review of the Leachate operations and evaluate the use of chemicals and train staff on its operations'

. Second by C. Pickett. M.C.

Sedimentation ponds need to be tested – requested by DOE

RS12 Compost

- Waiting on results from DMA on the RFP

RS13 MRF

Sorting System

- Proposed Contracts
 - CP1 Sorting Equipment (Machinex)
 - Contract Documents to be signed
 - Finished negotiations with Machinex on Contract. Contract documents will be ready to sign next week.
- CP2 Pre-engineered Building
- Contract awarded (Can Am Platforms)
- Shop drawings being sent in for review and approval

- CP3 Site Grading (Penney Paving)
- Work progressing

- CP4 Building Mechanical and Electrical
- Scheduled to be submitted to DMA for approval by end of August
- Drawings to be reviewed with technical committee at August meeting

- CP5 Site Servicing
- Scheduled to be submitted to DMA for approval by the end of August for construction in 2014

- CP6 Site Paving
 - Scheduled to be submitted to DMA for approval September 2013 for work in June 2014

- CP7 Equipment
 - Scheduled to be submitted to DMA for approval September 2013 for delivery in June 2014

MOTION: Moved by B. Moores that the Board go out with an RFQ to explore the contracting of MRF operations. Second by R. Elliott. M.C.

Projected Future Costs

- Funding available	20,445,084
- Less preliminary revised MRF costs	19,632,000
- Funding available after MRF	813,084
- Cost priority one items	1,533,443
• Approx \$350 k of priority one items committed	
- Cost priority two items	1,042,500

Shunt Truck or Tractor

- Tender documents ready for GPA
 - Need letter from CRSB for GPA

RS17 HHW - Items for Startup

- Certificate of Approval To Operate HHW from DOE
- Operations plan submitted to DOE

- Certificate of Approval to Collect and Transport HHW for DOE
- Operations and Emergency response plan submitted to DOE

- Manager will contact MMSB and Product Care regarding paint program as 70% of the HHW received at CRSB is paint products.

FIRE PROTECTION

- CRSB met with the Town of Lewisporte
- Discussions well held concerning three issues
 - Purchase and Storage of Equipment
 - Retainer fee
 - Rate of pay for fire crew

CRSB will submit another letter to the Town of Lewisporte addressing these issues

MOTION: Moved by C. Elliott that CRSB offer the Town of Lewisporte a \$500 a month retainer fee for Fire Protection for the Regional site in Norris Arm. Second by G. McKenna. M.C.

RS22 Fuel Storage (B&M Manufacturing)

- Looking at installing a refueling pad

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

- Mirrors installed in Point Leamington for trailers
- Statement of claim made by Bluebird for 375k, Agreement signed between BNG and CRSB. Lawyers are scheduling settlement conference for July

TS06 Paving

NWI (Nortech Construction)

- Base course asphalt completed
- Surface course to be placed in 2013

Terra Nova

MOTION: Moved by C. Elliott to awarded contract to J1 Contracting in the amount of \$104,024.41 for the paving of the Terra Nova Transfer Station. Second by C. Pickett. M.C.

Indian Bay /Fogo

MOTION: Moved by B.Moores to award to Provincial Paving in the amount of \$595,247.26 for the paving of the Indian Bay and Fogo Island Transfer Stations. Second by G.McKenna. M.C.

Certificates of Approval from Environment

- COA for regional site received
- COA received for C&D landfill, HHW & LWMF
- C&D COA Concerns discussed and clarified with DOE

COA Regional Site

- COA for C&D landfill, received
 - BNG review comments sent to DOE
- Facility Operational Plan
 - Draft ready for submission to DOE
- Public Education Plan
- Environmental Monitoring Plan
 - Review comments received from DOE and revised plan approved by DOE
 - Environment to review proposal submitted by BNG for environmental monitoring
- Contingency Plan for Environmental & Health & Safety emergencies – In Place sent plan to DOE
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)

C&D Transfer Vehicle

- Transfer unit supplied by Nexgen for Eastern waste

LWMF COA Plans required to be submitted to DOE

- Confirmatory list of specifications
- Operations and Maintenance plan
- Draft plan submitted to DOE
- QA/QC protocols
- Facility operations plan
- Draft plan submitted to DOE
- Education plan (the Education Plan for the Regional Site should cover this requirement)
- Facility Specific Environmental Monitoring Plan
- Draft plan being prepared 90% complete
- Program to manage and control vectors, rodents, birds and wildlife
- Annual Monitoring of Operations Report (January 31 each year)
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)

EQ05 Heavy Equipment (Nortrax)

- Request to be made to DMA to purchase additional BHKO for Regional Site (on hold)

EQ 17 Data Management System (Strong Engineering)

- Route Hawk installed on four collection truck

EQ24 – Collection Trucks

- Saunders Equipment have identified the problem with the onboard scales and are working to come up with a solution to fix the problem

EQ25 – Bailer

- DMA holding approval pending final costs on MRF

Western Waste – Processing at Central Facility

-Central and Western Chairs sent a letter to the Minister of Municipal Affairs asking for the Province to fund the cost of refining the number for Western to bring its waste to Central.

- Sewage Sludge Treatment Study

- Soiltec selected as preferred vendor. Meeting held with Solitec July 17,2013

3. Regional Updates

St. Brendans – June 10, 2013

Gander Bay – June 16, 2013

All other meetings will be held after the Municipal elections.

4. Financial Report

MOTION: Moved by R. Elliott to approve the payment of operational invoices from May 14, 2013 - July 8, 2013 in the amount of \$377,094.36. Second by A. McLoughlin.

M.C.

MOTION: Moved by B. Moores to approve payment of the Capital Invoices from May 14, 2013 - July 8, 2013 in the amount of \$776,983.81. Second by C. Pickett.

M.C

4. Other Business/Correspondence

Update Union Negotiation

-Proposal ready; First meeting to take place July 30th.

Review of Governance Model

- Changes are required to the existing CRSB Governance Model due the recent changes made to the Regional Service Board Act. The board appointed a committee consisting of Allan Scott, Bruce Moores, Claude Elliott, Angus McLoughlin and Clyde Pickett to review and make recommendations to bring back to the Board.

Review of Second Quarter Collection and Disposal reports.

RFP Auditing Services

MOTION: Moved by S. Winsor to award the 2013 auditing service to Richard Power. Second by B. Moores.

M.C.

MMSB Forum and Composting Conference – St. John’s – September 25-27, 2013

Tour of MRF St. John's – September 12, 2013 – for Board Members

5. Progress report from Meridian – Close outs underway

Phase 1 - Terra Nova Regional Site; Gambo , Indian Bay (Centerville/Wareham/Trinity), Lumsden, New West Valley, Cape Freels. (6 Sites) (Survey and approval package complete) Tender awarded to GMK – Waiting for substantial completion report

Phase 2 - Aspen Cove, Carmanville, Gander Bay (Main Point/Davidsville), Musgrave Harbour, ((Survey and approval package complete) Tender awarded to CHARD's Construction . Waiting for substantial completion report

Phase 3 - Birchy Bay, Boyd's cove, Horwood, New World Island, Stoneville, Twillingate, Campbellton Awarded to GMK.

Phase 4 - Browns Arm, comfort Cove, Laurcenton, Lewisporte, Little Burnt Bay, Norris Arm, Glenwood. (7 sites). Awarded to R & K Construction

Phase 5 - Peterview, Cottrell's Cove, Leading Tickles, Point Leamington, and Point of Bay. (5 Sites) Tender package being prepared – Awarded to GMK subject to approval from DMA

Phase 6 - Badger, Buchan's, Buchans JCT, Miller Town. (4 Sites)Awaiting approval from DMA to go to Tender

Phase 7 - St. Brendan's (2 Sites) – being designed

Phase 8 - Gander, Exploits (2 Sites) – being designed

MOTION: Moved by C. Elliott to award to R&K in the amount of \$321,423.98 on the Close out of Package D. Second by B. Moores. M.C.

MOTION: Moved by B. Moores to award to GMK in the amount of \$327,263.26 on the Close out of Package E, subject to approval from Municipal Affairs. Second by R. Elliott. M.C.

Fred Prins from Machinex announced the signing of the MRF Sorting Equipment contract to be signed between Machinex and CRSB will take place next week.

5. Next Meeting - August 15, 2013 or call of the Chair

6. Adjournment