

CENTRAL NEWFOUNDLAND WASTE MANAGEMENT EXECUTIVE/TECHNICAL COMMITTEE MEETING – Gander Town Hall

Page 1

January 13, 2009

1:00 p.m.

Attendance:

Authority Members

Allan Scott, Chairperson, Town of Gander
Larry Peddle, Town of Cottlesville
Glenn Arnold, Town of Sandringham
Jim Courtney, Town of Grand Falls-Windsor
Renee Easton, Town of Indian Bay
Fred Budgell, Town of Norris Arm

Clayton Boone, Town of Buchan's
Don Stuckless, Town of Pint Leamington
Harold Edison, Town of Botwood
Derrick Luff, LSD, Browns Arm

Technical Committee

Jeff Saunders, Chairperson, Town of Grand Falls-Windsor
Grant Horwood, Town of Gander
Don Young, LSD, Norris Arm North
Brian Beaton, Dept. of Municipal Affairs

Consultant

Wayne Manuel, Bae NewPlan Group

Staff

Edward Evans, Executive Director
Karen Dunphy, Administrative Assistant

Absent

John Griffin, Fogo Island Regional Council - Apologies
Ford Collins, LSD, Fredericton – Apologies
Marie Ryan, Dept. of Environment and Conservation – Apologies
Roger LeDrew, Government Services – Apologies

1. Welcome and Introduction of the CNWM Board, Technical Committee and Staff was made by the Chairperson, Allan Scott.
2. A Presentation was delivered by Cory Grandy on the Provincial Solid Waste Management Strategy. The presentation gave an explanation of why the Province is implementing a Waste Management Strategy, introduced the departments in government that are involved in this

implementation; members from the Department of Municipal Affairs, Department of Environment, and MMSB make up the Steering Committee. Time lines and Central NL 's Waste Management's role in the strategy were reviewed.

3. Review of Previous Executive/Technical Minutes – December 4, 2008

MOTION: Moved by Larry Peddle to adopt the Executive/Technical Committee Minutes of December 4, 2008. Second by Glenn Arnold. **M.C.**

4. Business Arising

4.1 Update on Regional Site – Progress Report

Clearing and Grubbing Tender (Woodco):

- Schedule completion date was Nov 07
- Main Road is grubbed for the RS2 contractor
- Work ongoing on remainder of site. Progress of work has picked up. Weather causing some delays
- Will allow contractor to continue as long as other work is not being delayed
- We will be deducting additional engineering inspection incurred from the contract payment of the contractor

MOTION: Moved by Fred Budgell to award CP1 to Woodco Enterprises Ltd. In the amount of \$323,235.37. Second by Glenn Arnold. **M.C.**

Site Roads RS2 (Marine Contractors):

- Contract awarded and contractor schedule to start work January 12, 2009
- Approval received from Crown Lands to construct the road to the Administration building and maintenance garage at this time.

Geotechnical:

- Work to be this winter. Results needed to complete design of buildings

Well Drilling RS3:

- Tender documents submitted for approval to tender. Work to be completed this winter. Results needed to complete design of the building mechanical systems

MOTION: Moved by Jim Courtney to go to tender for the Well Drilling RS3/TS3. Second by Larry Peddle. **M.C.**

Site Buildings:

- Design drawings 80% completed on Scale House, Public Drop Off Area and Maintenance Garage
- Schedule to be submitted for approval to tender by the end of February

Landfill:

- Landfill first cell sizing and location ongoing
- Alternative liner design approved by Dept. of Environment and Conservation
- Sizing and location of leachate treatment ongoing

Crown Lands Application:

- Legal survey from Red Indian Surveys submitted to Crown Lands
- Legal title not yet received

Utilities:

- Plans submitted to NF Power for review and contribution-in-aid

Project Sign:

- Revised layout sent to Government for approval

4.2 Update on Local Waste Management Facilities (LWMF) - Progress Report**Clearing and Grubbing TS1 (Professional Grading Ltd.)**

- Contract has been awarded to Professional Grading
- Pre-construction meeting scheduled for January 14, 2009
- Work should start by January 26, 2009

Geotechnical:

- Boreholes and test pits to be completed on each site prior to completing building design. Work has to be completed this winter

Well Drilling TS03:

- Tender documents submitted for approval. Wells have to be drilled and yield determined prior to completing building design. Work has to be done this winter

Site Buildings:

- Preliminary drawings package completed on one transfer site. Drawings underway on others
- Tender package schedule to be submitted for approval by the end of February

Crown Land Applications:**Buchan's Junction**

- Legal survey submitted and lease documents being prepared
- Approval received to proceed with grubbing

Point Leamington

- Agreement with Abitibi – Deed and Survey completed. Blackmore and Blackmore working on Deed of Conveyance.

New World Island-Twillingate

- Crown Lands application submitted and under review
- Letter from Crown Lands review stating Forestry position is that they wish \$36,000 compensation for silviculture

Fogo Island

- Forestry has approved. Compensation required from forestry is approximately \$7,000
- Legal Survey completed
- Approval received from Crown Lands for grubbing

Gander Bay

- Forestry has approved. Waiting on written release from Forestry
- Approval received from DWST
- Survey completed and submitted
- Waiting on Crown Land approval for grubbing

Indian Bay

- Legal survey completed and sent to Crown Lands
- Approval received for grubbing
- Waiting on lease documents

Terra Nova

- Legal survey submitted
- Approval received for grubbing
- Waiting on lease documents

Project Master Schedule:

- Project schedule may be delayed due to delay in receiving approval to start work on RS2 and TS1

Lewisporte Interim Waste Disposal Study:

- Study completed
- Funding approved on recommended option. The Town of Lewisporte will administer this contract

Fogo Island Waste Disposal Site Clean Up:

- Clean up of site completed
- Site has been accepting waste since Sept. 19, 2008
- Operational signs have been erected
- Operation of site responsibility of Fogo Island Regional Council

Fogo Island Interim Transfer Station:

- Funding approved is \$436,000
- TS2 – Building, Low bidder recommended for rejection. Second bid much higher. Recommend re-tender
- Tender package TS3 (Site work and building foundations) low bid was \$165,000 above pre-tender estimate
- Tender package TS4 (Supply transfer trailers) low bid was \$16,000 below pre-tender estimate
- TS5 (Trucking to Gander) Tenders close December 9. Low bid \$67,000 was below pre-tender estimate
- TS6 (Curb side Collection) Approval received from Fogo Regional Council to go to tender. Tenders close Jan.13, 2009
- Meeting scheduled January 30 with Fogo Regional Council to discuss interim transfer station and operational cost

better understanding of the Central Newfoundland Waste Management plan and their role in the Regional Solid Waste Management Strategy.

February 11-12, 2009 (Wednesday/Thursday) – Tour of the Westmoreland Albert Facility in Moncton, N.B.

This tour will allow Authority members to see firsthand how a Waste Management Facility is set up and operated. It will give a clearer picture on what the CNWMA is working toward for the region. We will visit as well the Transfer Station at Sussex, N.B.

February 24, 2009 (Tuesday) – Next Authority Meeting and Official Launch

The next meeting will take place in Norris Arm at the Norris Arm Town Hall @ 1:00 P.M. Following this meeting will be the official launch of the Central Regional Service Board and announcement of the Central Newfoundland Waste Management Authority members. This will take place at the Norris Arm Fox moth Museum @ 4:00 P.M. to 6:00 P.M. Invitations will be sent out in the next couple of weeks.

Executive Director will schedule a meeting with the Norris Arm/Norris Arm North Waste Management Committee.

7. Financial Report

MOTION: Moved by Fred Budgell for payment of Cheques # 464 - # 480 Totaling \$6,783.58. Second by Don Stuckless. **M.C.**

MOTION: Moved by Don Stuckless for approval to pay the listed invoices for Baytona Forest Products Ltd, Bae NewPlan and Blackmore Law Office. Second by Harold Edison. **M.C.**

MOTION: Moved by Jim Courtney to approve to renew Membership from NEIA (\$250). Second by Fred Budgell. **M.C.**

2008 Annual Report to MMSB – reviewed and explained by Executive Director – Info purposes

2009-2010 Annual Budget – reviewed and explained by Executive Director – Info purposes
All information will be forwarded to MMSB and a request for funds.

MOTION: Moved by Don Stuckless to approve a budget for \$15,000 to engage Strong Engineering to develop an automated Scale System. Second by Jim Courtney. **M.C.**

8. Other Business/Correspondence

CNWMA Newsletter

MOTION: Moved by Jim Courtney to go to tender on the CNWM newsletter and to award if the production costs are in line with our budget. Second by Harold Edison. **M.C.**

Recommended Changes to the Governance Model

Recommended changes were presented and explained by the Executive Director.

MOTION: Moved by Jim Courtney to make the recommended change on the page 1 of the Governance model of - **twelve (12)** voting members, **the Chairperson** and four (4) non-voting members. Second by Larry Peddle. **M.C.**

MOTION: Moved by Larry Peddle to make the recommended change on page 2 of the Governance Model that - **Chairperson will only vote to break a tie.** Second by Don Stuckless. **M.C.**

MOTION: Moved by Harold Edison to make the recommended change on page 2 of the Governance Model in reference to the communities of Norris Arm and Norris Arm North - **For the Interim, one representative will sit with the board and the other with the Technical Committee. The person sitting with the board will carry the vote.** Second by Jim Courtney. **M.C.**

MOTION: Moved by Fred Budgell to make the recommended change to the Governance Model that - **The Authority will recognize the Technical Committee. The Chairperson of the Technical Committee will be asked to sit as a non-voting board member.** Second by Glenn Arnold. **M.C.**

Travel Policy was circulated to new board members.

9. Next Meeting

Scheduled for February 24, 2009 in Norris Arm

10. Adjournment

MOTION: Larry Peddle moved to adjourn the meeting. Second by Jim Courtney. **M.C.**