



Central Newfoundland Waste Management
P. O. Box 254, Norris Arm, NL, A0G 3M0
Phone: 709 653 2900
Fax :709 653 2920
Web: www.cnwmc.com E-mail: Info@cnwmc.com

BOARD MEETING –Norris Arm 1:00 p.m. January 18, 2017

Attendance

Allan Scott	Chair – CRSB
Derrick Luff	Direct Haul
Bruce Moores	Town of Grand Falls Windsor
Winston Perry	Zone 6 – Indian Bay
Claude Elliot	Town of Gander
Andrew Shea	Zone 4 - Fogo Island
Marjorie Gaulton	Norris Arm North & South
Dennis Woolridge	Bishops Falls/Botwood/Lewisporte
Kevin Butt	Zone 3-NWI/Twillingate
Sam Windsor	Zone 5 - Gander Bay
Ed Evans	CAO – CNWM
Karen White Attwood	Manager of Finance/Administration – CNWM
Mark Attwood	Manager of Operations – CNWM

Apologies

Robert Elliott	Zone 2 -Point Leamington
Glenn Arnold	Zone 7 – Terra Nova
Mike Patey	Zone 1 Buchans Jct.
Wayne Lynch	Service NL
Wayne Manual	SNC Lavalin

1. Review of previous minutes – December 7, 2016

MOTION: Moved by Claude Elliot to adopt the minutes of December 7, 2016.

Seconded by Bruce Moores.

M/C

2. Update – Progress Report from SNC-Lavalin

RS13 MRF Regional Site

Metering for MRF Heat

- Cabs are not tied into existing monitoring
- Cost \$12,000 to add monitor to cabs – to be reviewed and discussed at a later date

MRF Sign Off List

- SNC Lavalin are required to ensure all warranties, certificates, manuals, etc on the elevator, dust collection system and all other work carried out on the MRF are handed over to CRSB.

Regional Site - Landfill Expansion Cell #2 – Adams Construction

- Roads will be fixed in the Spring 2017. A \$20,000 holdback is in place on this work.
- Final Claim released

MOTION: Moved by S. Winsor to approve Change Order #4 in the amount of \$36,726.34 for variances and quantities of fill material at the Landfill Expansion Cell # 2. This cost does change the overall price. It's for administrative purposes only. Second by B. Moores. M.C.

Regional Site - Laydown Yard (Area) – GMK Equipment Rental

- Work completed - one small deficiency to be carried out Spring 2017, valve box adjustment required. Holdback of \$,2000

Fall Protection Anchor System

- Contract Awarded to R&D Construction on August 10, 2016
- MRF Roof done but a subcontractor is required to do the tensioning on the cables.
- Contractor to advise when they will continue on remaining roofs.

3. Regional Update

Terra Nova – TBD

Buchans Junction - TBD

Direct Haul – TBD

Bishops Falls, Botwood, Lewisporte –January 25, 2017

4. Financial Report

MOTION: Moved by Sam Winsor to pay the operational invoices November 21, 2016 – January 6, 2017 totaling \$379,617.11. Seconded by Claude Elliott. M/C

MOTION: Moved by Bruce Moores that we pay the capital invoices November 21, 2016- January 6, 2017 totaling \$742,995.34. Seconded by Marjorie Gaulton. M/C

5. Other Business/Correspondence

- Nortrax Contract – Maintenance contract ended January 16, 2017. CRSB has decided not to take part in the Buy Back program .

MOTION: Moved by Claude Elliott to refund the security bond to Nortrax in the amount \$818,925.00 (original bond) plus all accrued interest, upon request from Nortrax. Second by Winston Perry. M.C.

- Update on Horizontal Grinder – RFP closing February 7, 2017

- Water/Waste Water Specialist – update on the project was given by Mr. Ray Chant. Project is going well. Some clusters are basically completed, while other has some ongoing issues. Five additional towns will be added in 2017.

-Governance Model Review - the Governance Model Committee met and made changes to the existing CRSB Governance Model. The revised Governance Model was reviewed by the Board and approved. One notable change is all Zones are now referred to as Wards. This will be submitted to the Province for approval.

MOTION: Moved by Sam Winsor to approve the Revised Governance Model of January 2017 as presented. Second by Winston Perry. M.C.

- Special Audit – the Board will discuss and explore with our current Auditor a special audit on operational procedures at the Regional site.

- Gander Collection – Town of Gander went to tender for Garbage collection services. Town of Gander will remain with Central Newfoundland Waste management for garbage collection services.

- Review of the tonnage report from 2015 – 2016 presented by COA

- A date will be set for Orientation for New Board Members at the Regional site.

- Buchans Director Mike Patey has submitted a letter of resignation from the CRSB Board effective Tuesday January 17, 2017.

- Closeout update – Gander left to close out

6. Next Meeting – Call of the Chair

7. Adjournment

MOTION: Moved by B. Moores and second by Winston Perry. M.C.