



Central Newfoundland Waste Management

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BOARD MEETING –Norris Arm 1:00 p.m. February 22, 2017

Attendance

Allan Scott	Chair – CRSB
Derrick Luff	Direct Haul
Bruce Moores	Town of Grand Falls Windsor
Winston Perry	Zone 6 – Indian Bay
Glenn Arnold	Zone 7 – Terra Nova
Brad Hefford	Service NL
Marjorie Gaulton	Norris Arm North & South
Kevin Butt	Zone 3-NWI/Twillingate
Sam Windsor	Zone 5 - Gander Bay
Ed Evans	CAO – CNWM
Karen White Attwood	Manager of Finance/Administration – CNWM
Mark Attwood	Manager of Operations – CNWM
Wayne Manuel	SNC Lavalin – Conference call

Apologies

Dennis Woolridge	Bishops Falls/Botwood/Lewisporte
Robert Elliott	Zone 2 -Point Leamington
Claude Elliot	Town of Gander
Andrew Shea	Zone 4 - Fogo Island
Wayne Lynch	Service NL

1. Ryan's Construction business plan presented by Todd Manuel and Ryan Manuel on Grinding wood product at all sites of CRSB
2. Review of previous minutes – January 18, 2017

**MOTION: Moved by Marjorie Gaulton to adopt the minutes of January 18, 2017.
Seconded by Sam Winsor. M/C**

2. Update – Progress Report from SNC-Lavalin

RS13 MRF Regional Site

MRF Operations Manuals

- Dust collection system manuals were included in handover

MRF Roof Leaking

- SNC Lavalin will check again, but on final inspection no issues were identified with the roof

Regional Site - Landfill Expansion Cell #2

- Roads will be fixed in the Spring 2017. A \$20,000 holdback is in place for this work.

Regional Site - Laydown Yard (Area)

- Work completed - one Deficiency to be carried out Spring 2017, valve box to be adjusted. Holdback of \$2,000

Fall Protection Anchor System

- Contract Awarded to R&D Construction on August 10, 2016
 - All hardware installed on all buildings
 - Sub-contractor to adjust tension on cables

Waste Water Monitoring

- Report to be submitted February 28, 2017

3. Regional Update

Terra Nova – TBD

Buchans Junction - March 2, 2017

Direct Haul – TBD

Bishops Falls, Botwood, Lewisporte –January 25, 2017 – Town of Lewisporte did not attend

4. Financial Report

MOTION: Moved by Bruce Moores to pay the operational invoices January 7, 2017 – February 9, 2017 totaling \$1,232,204.45 (includes payback of security bond for Nortrax \$890,137.92). Seconded by Sam Winsor. **M/C**

MOTION: Moved by Derrick Luff that we pay the capital invoices January 7, 2017 – February 9, 2017 totaling \$220,483.22. Seconded by Winston Perry . **M/C**

5. Other Business/Correspondence

- Update on Horizontal Grinder – RFP closing February 7, 2017
 - Tender closed February 7, 2017
 - Five (5) Submissions – all non-compliant
 - Recommend sending out another RFP

MOTION: Moved by Winston Perry to go to a tender for a service contract to process and remove all wood product at the CNWM sites. Second by Derrick Luff. **M.C.**

- Special Audit – Preliminary scope of work being worked on by Auditor.

- Meeting with the Minister of DMA, CFIB, Chambers of Commerce, MHA's CNWM Board, and Waste Haulers – February 2, 2017

- Issues were brought forward and discussed. CNWM is in the process of putting together a new education plan and communication plan for ICI and the general public. A second meeting is to be scheduled by the Minister of DMA.

- Letter from the Chamber of Commerce Gander area - identifying areas within the Board structure where the Chamber can be involved – being reviewed by the Board

- Letter from CFIB – misinformation on CNWM policies and process; requesting resignation of the CNWM board members and Chair.

MOTION: Moved by Winston Perry to write the Board of the CFIB regarding the letter of January 25, 2017 sent to CNWM. Second by Sam Winsor. M.C.

- Closeout update – Gander left to close out

6. Next Meeting – Call of the Chair

7. Adjournment