



Central Newfoundland Waste Management

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Board Meeting – Regional site

10:00 a.m.

February 16, 2012

Attendance:

Board

Allan Scott, Chairperson

Derrick Luff, LSD, Browns Arm

Clyde Pickett – Town of Centreville

Sam Winsor, Gander Bay

Robert Elliott – Town of Point Leamington

Bruce Moores – Town of Grand Falls- Windsor

Glenn Arnold, Treasurer, Town of Sandringham

Roger Ledrew – Government Services

Michelle Chippett, Town of Buchan's

Staff

Edward Evans, Manager

Karen White Attwood, Executive Assistant/Finance

Consultant/Guest

Wayne Manuel, Bae NewPlan Group

Apologies

Cory Grandy, Municipal Affairs

Ashley Burke, MMSB

Matthew Byrne, Municipal Affairs

Gerald McKenna – Fogo Island Regional Council

Derek White – Bishop's Falls/Botwood/Lewisporte

Joe Dunphy, Municipal Affairs

Angus McLoughlin – Norris Arm/Norris Arm North

Larry Peddle, Vice Chair - Town of Cottlesville

Nicole Lanning – Town of Gander

1. Minutes reviewed: January 19, 2012

MOTION: Moved by B. Moores to approve the minutes of January 19, 2012 meeting.

Second by R. Elliott.

M.C.

2. Business Arising
3. Update– Progress Report from Bae NewPlan

Regional Site

Cash Flow for 2011

- Approval given for \$15,200,000 cash flow for 2011

RS01 Clearing & Grubbing (Woodco)

- Arguments files. Woodco to present rebuttal by January 31, 2012

RS05 Landscaping

- Contract to be tendered 2012

RS06 Paving (Penney Paving)

-Work completed

-Deficiencies corrected

RS10 Site Buildings (Bluebird Investments)

Administration building, Scale House, Maintenance Garage

- Final inspection required

-Meeting held with Bluebird to resolve outstanding claims. No resolution. Recommended Bluebird take items to Dispute Resolution Committee

- Deficiencies outstanding

RS11 Leachate Treatment

- CP1 Wetland (Marine Contractors)

- Work completed

- Commissioning to be done after six months of operation

CP2 Civil Contract (Adams Const.)

-Work completed

- Fence around lagoon complete

CP3 Building (H&B Construction)

- Contract awarded Aug 17, 2011

- Temporary blower installed and will be working by the end of January

- Permanent blower scheduled to be delivered in one month

RS12 Compost

- Decision made to defer work on compost until decision made on Western waste

RS13 MRF

- Approval received from DMA to call RFP for equipment

-Waste Audit required for Dry bag has been completed

-RFP document being prepared

-Met with Machinex Nov 01 to discuss RFP document

-Met with BHS Dec 07, 2011 to discuss RFP document

RS15 Signage

- Work awarded to H & B Construction

- Signage plan developed for LWMF sites
- Will obtain quotes from contractors for each site

RS16 Metals Recycling

- Tender closes February 21, 2012

RS17 HHW

- Operations Manual being drafted
- Letter received from Fire Commissioner approving non ULC vaults
- Requested copy of MMSB submission to Fire Commissioner
- HHW Disposal contract being prepared
- New paint recovery program will have impact on HHW operations
- Need to review HHW program and retender HHW vaults

RS19 FURNITURE

- Furniture installed
- Waiting on one damage desk replacement

RS20 COMPUTERS (Bell)

- Installation ongoing, server in use
- Office computers purchased
- Computers for LWMF sites to be purchased

FIRE PROTECTION

- Lewisporte Fire Department visited the Regional Site to evaluate what will be required. Process ongoing.

RS21 Litter Fencing

- Permanent fencing CP1 (H Wareham & Sons)
- Project complete

Mobile fencing CP2 (Provincial Fencing)

- Project complete

RS22 Fuel Storage (B&M Manufacturing)

- Project complete
- Looking at installing a refueling pad
- Fuel tank for Pickup delivered

Site cameras

- Installing on PDO as pilot, will be installed next week

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

- Substantial completion issued
- Reviewing O&M Manuals
- Final payment to be made

TS06 Paving

Buchans Junction (HVP)

- Paving complete

Point Leamington (Penney Paving)

- Base course completed
- Surface course to be placed in 2012

Gander Bay (J1 Contracting)

- Contract complete

NWI (Nortech Construction)

- Base course asphalt completed
- Surface course to be placed in 2012

Indian Bay/Terra Nova

- To be tendered 2012

Fogo

- Tenders to be called with Dept. Work Service and Transportation in 2012

OP02 Trucking Contract (Day & Ross)

- Day and ross to start March 5, 2012

Draft Certificate of Approval

COA Regional Site

- COA for regional site received
- Separate COA to be issued for C&D landfill, HHW & LWMF

C&D/Bulk Landfill

- Environment's position is that all bulk waste has to go to lined landfill
- Have requested approval to use existing quarry as C&D landfill. No response to date

Project Master Schedule

Schedule being updated

Current Schedule

Regional site open February 06, 2012

LWMF to open March 05, 2012 with one facility opening each week

Pilot Collection NWI

- Project has been extended until NWI LWMF begin the split stream collection

Equipment

EQ01 Transfer Trailers

- Tender called and will close March 6, 2012

EQ03 Bins

- Tender called and will close February 21, 2012

EQ04 Trucks

- Pickups (Avalon Ford)
 - o Indicated delivery date is end of April
 - o Quotes received for plow
 - o Quotes received for sander
- Passenger Van (Avalon Ford)
 - o Indicated delivery date is end of April
- ATV (Atlantic trailer) - Delivered
- Dump Truck (Western Star Trucking) - Delivered
- Roll off Truck (western Star trucking) - Delivered

EQ05 Heavy Equipment (Nortrax)

- Equipment delivered
- Clamping buckets for BKHO's to be delivered
- Approval for GPS System to be issued
- Request to be made to DMA to purchase additional BHKO for Regional Site

Change Order # 1 EQ05 – Heavy Equipment

MOTION: Moved by R. Elliott to approve Change Order # 1 for EQ05– compacting plate in the amount of \$ 2,344.75. Second by C. Pickett. M.C.

Change Order #2 EQ05 – Heavy Equipment

MOTION: Moved by B. Moores to approve Change Order #2 for EQ05 – Forks and Tires in the amount of \$ 89,975.14. Second by G. Arnold. M.C.

EQ 17 Data Management System (Strong Engineering)

- Youtube video prepared on EZI CARD
- RFID card named “EZI CARD”
- Brochures printed to be handed out with EZI Cards

Shrimp Bag Disposal Study

- Detailed scope of work and updated budget prepared and forwarded to CRSB office

Western Waste – Processing at Central Facility

- Cost of Western going to central revised

Non-domestic Waste Stream Study

- Copy of scope of work and budget sent to DMA and DOE

Sewage Sludge Treatment Study

- Scope of work and budget for study developed

Special Waste

- International Garbage
- Asbestos
- Funeral Homes
- Road Kill, dead animals
- Hospital waste
- Shrimp Bags
- Mussel Shells

Bailers

- Working on plans for bailing cardboard at LWMF and Regional Site
- Difficult to install bailers in LWMF
- Cost of single phase bailer to do 60" bail (1,100 lbs) is \$20,000 plus installation
- Looking at what type of building would be required for Regional Site
- Green Bay is currently selling cardboard to Scotia Recycling for \$10/t

4. Regional Meetings

- Gander Bay – January 25, 2012
- Direct Haul – January 26, 2012
- Bishops Falls/Botwood/Lewisporte – January 26, 2012
 - Point Leamington – To be announced
 - Fogo – To be announced
 - Terra Nova – To be announced
 - Buchan's – To be announced
 - Indian Bay – To be announces

5. Review of Invoices

MOTION: Moved by B. Moores to approve payment of operation invoices January 1, 2012 – February 8, 2012 totaling \$ 44,009.93. Second by S. Winsor. M.C.

MOTION: Moved by C. [pickett to approve payment of capital Invoices Janaury 1, 2012 – February 8, 2012 totaling \$2,853,670.47. M.C.

6. Other Business

- OH & S Manual& Training – February 2, 2012

MOTION: Moved by B. Moores to approve CRSB Safety Plan as presented. Second by C. Pickett. M.C.

- Service Charge

MOTION: Moved by B. Moores to approve the Credit Application for commercial users, including service charges of 2% per month and 24% annually. Second by R. Elliott. M.C.

- Nortrax Training – January 23 – 27, 2012

- Hiring LWMF site – February 23 – March 6, 2012

- Update Curbside Collection - no update

- Update Regional site operations - YouTube Video and EZI Card – Video to be uploaded to CRSB website illustrating how to use the EZI card at Waste Management Facilities.

-Accountability & Transparency – Annual Report – information purposes only

-Gas Tax Annual Report – information purposes only

- IT Support

MOTION: Moved by S. Winsor to approve Strong Engineering submitted contract for IT Services for one year. Second by G. Arnold. M.C.

- PMA conference

MOTION: Moved by R. Elliott to approve the Manager to attend the PMA conference April 18-20, 2012. Second by B. Moores. M.C

7. Next meeting
 - March 15, 2012 or call of the Chair

Adjournment

MOTION: Moved by C. Pickett to adjourn. Second by G. Arnold. M.C.