



**Central Newfoundland Waste Management**  
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**BOARD MEETING – Regional Site - Norris Arm** 1:00 p.m.  
February 6, 2014

**Attendance**

Allan Scott	Chair – Chair CRSB
Sam Winsor	Gander Bay
Robert Elliott	Town of Point Leamington
Bruce Moores	Town of Grand Falls- Windsor
Glenn Arnold	Town of Sandringham
Angus McLoughlin	Norris Arm/Norris Arm North
Derrick Luff	LSD, Browns Arm
Claude Elliott	Town of Gander
Winston Perry	Zone 6 – Indian Bay
Perry Pond	Service NL
Ed Evans	Manager, CNWM
Karen White-Attwood	Executive Assistant/Finance, CNWM
Mark Attwood	Operations Supervisor – CNWM
Wayne Manuel	Bae New Plan
Marjorie Gaulton	Technical Committee

**Apologies:**

Chris Power	Municipal Affairs
Bryan King	Bishop's Falls/Botwood/Lewisporte
Andrew Shea	Town of Fogo Island
Keith Higdon	Town of Buchan's
Terry Breault	Town of Cottlesville

1. Review of previous Minutes – December 12, 2013

**MOTION: Moved by C. Elliott to adopt the Board minutes of December 12, 2013.  
Second by A. McLoughlin. M.C.**

2. Update– Progress Report from Bae NewPlan

**Regional Site**

- RS05 Landscaping
- Concept Plan for entrance to be prepared
  - On hold pending funding requirements

RS10 Site Buildings (Bluebird Investments)

Administration building, Scale House, Maintenance Garage

- Final settlement with Bluebird will deduct the cost of any outstanding items.
- Surge protection report prepared, ready to be reviewed next week

RS11 Leachate Treatment

CP1 Wetland (Marine Contractors)

- Contract payment issued for release of holdback

CP3 Building (H&B Construction)

- H&B has advise that all deficiencies corrected
- Drawing prepared to add valve to landfill discharge.
- Preparing scope of work for DOE requested study of leachate treatment
- Engaging specialist to review leachate testing results and make recommendations for improvement, also make recommendations on flow meter.
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RS12 Compost

- No new update

RS13 MRF

Sorting System

- Proposed Contracts
  - CP1 Sorting Equipment (Machinex)
  - Design drawings being completed
  - Working on revised layout due to conflict with some columns

**Change Order #1 – Hardware - Computers**

**MOTION: Moved by B. Moores to approve Change Order # 1 – to include the computer hardware in Machinex contract in the amount of \$15,000. Second by Robert Elliott. M.C.**

**Change Order # 2 – Final Design (part one)**

**MOTION: Moved by Robert Elliott to approve Change Order #2 – which includes extending on the conveyer an extra 5 feet in the amount of \$10,378.25. Second by A. McLoughlin. M.C.**

**Change Order # 2 – Final Design – Remainder**

**MOTION: Moved by C. Elliott to approve Change Order #2 – which includes remaining additions to the Machinex design in the amount of \$53,500.00. Second by S. Winsor. M.C.**

**Change Order #3 – Equipment upgrade**

**MOTION: Moved by A. McLoughlin to approve Change Order # 3 – which includes adding the second Ballistic Separator, which will move tonnage from 7tons/hr to 10 tons/hr in the amount of \$416,769. Second by B. Moores. M.C.**

- CP2 Pre-engineered Building (Can AM Platforms)
  - Schedule delayed due to accident on site
  - Scheduled substantial completion date March 30, 2014
  
- CP3 Site Grading (Penney Paving)
  - Work complete
  - Claim issued in small claims court for additional engineering charged
  - Settlement conference scheduled for Feb 10, 2014
  
- CP4 Building Mechanical and Electrical

**MOTION: Moved by A. McLoughlin to award tender to Brook Construction (2007) Inc. in the amount of \$5,416,881.00. Second by G. Arnold. M.C.**

- CP5 Site Servicing
  - Scheduled to be submitted to DMA Jan 07, 2014
  
- CP6 Site Paving
  - Scheduled to be submitted to DMA Feb 28, 2014
  
- CP7 Equipment
  - Scheduled to be submitted to DMA Jan10, 2014
  - BNG will review a dust collection system for the MRF (Cost \$500,000)

**Projected Future Costs**

- Funding available Aug ,2012	20,445,084
- Less preliminary revised MRF costs	20,075,631
- Funding available after MRF	369,453
- Cost priority one items	2,065,632
• Approx \$1,700,000 of priority one items committed	
- Cost priority two items	1,042,500

**Shunt Truck or Tractor**

- Contract Awarded
- Delivery 90 days from award

**RS13 – MRF – Operations**

- Work progressing on preparing RFP
- Meeting needed to review revised RFP

- RFP scheduled to be called Feb 14,2014

#### RS17 HHW - Items for Startup

- Certificate of Approval To Operate HHW from DOE
- Operations plan submitted to DOE
  
- Certificate of Approval to Collect and Transport HHW for DOE
- Operations and Emergency response plan submitted to DOE

#### FIRE PROTECTION

- Town of Lewisporte declined Fire protection for Regional site. Two staff members have received training on landfill fires.

#### RS22 Fuel Storage (B&M Manufacturing)

- Looking at installing a refueling pad

#### **Local Waste Management Facilities**

##### Regional site Certificates of Approval from Environment

- COA for Regional Site received
  - Should have meeting with DOE to review COA
- COA for C&D landfill
  - Operation Plan being prepared
- Public Education Plan
- Environmental Monitoring Plan
  - Monitoring wells installed
  - Soon need to proceed with monitoring and testing
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan ( within 1 year of COA)
  - Work Started on decommissioning plan

##### C&D Transfer Vehicle

- Transfer unit supplied by Nexgen for Eastern waste

##### LWMF COA Plans required to be submitted to DOE

- Confirmatory list of specifications
- Operations and Maintenance plan
  - Draft plan submitted to DOE
- QA/QC protocols
- Facility operations plan
  - Draft plan submitted to DOE
- Education plan ( the Education Plan for the Regional Site should cover this requirement)

- Facility Specific Environmental Monitoring Plan
  - Draft plan submitted to DOE
- Program to manage and control vectors, rodents, birds and wildlife
- HHW Transportation plan
  - Plan 75% complete
- Annual Monitoring of Operations Report (January 31 each year)
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan ( within 1 year of COA)
  - Work started on decommissioning plan

EQ05 Heavy Equipment (Nortrax)

- Request to be made to DMA to purchase additional BHKO for Regional Site (on hold)

EQ 17 Data Management System (Strong Engineering)

- Route Hawk installed on four collection truck

EQ24 – Collection Trucks

- CRSB sent a letter to Saunders Equipment regarding issues.

EQ25 – Bailer

- DMA holding approval pending final costs on MRF

Western Waste – Processing at Central Facility

-Central and Western Chairs sent a letter to the Minister of Municipal Affairs asking for the Province to fund the cost of refining the number for Western to bring its waste to Central. Western and Central Chair discussed this with ADM Mercer and was informed he would follow up.

- Sewage Sludge Treatment Study
  - o Lease agreement has been signed with Soiltec to commence their operation at the Regional site.
- BNG doing research on disposal of drilling mud

3. Regional Updates

- Next set of meeting will begin May /June 2014

4. Financial Report

**MOTION: Moved by B. Moores to approve the payment of operational invoices from December 7, 2013 – January 24, 2014 in the amount of \$254,283.09. Second by C. Elliott. M.C.**

**MOTION: Moved by A. McLoughlin to approve payment of the Capital Invoices from December 7, 2013 – December 31, 2013 in the amount of \$401,631.58. Second by S. Windsor. M.C.**

**MOTION: Moved by C. Elliott to approve payment of the Capital Invoices from January 1, 2014 – January 24, 2014 in the amount of \$1,048,162.21. Second by R. Elliott. M.C.**

**5. Other Business**

- Review of the CRSB Business Plan 2014 – 2016

**MOTION: Moved by C. Elliott to adopt the CRSB Business Plan 2014-2016 as presented, subject to fine tuning from Municipal Affairs. Second by S. Winsor. M.C.**

- Review 2013 Financial 4<sup>th</sup> Quarter – Presented and reviewed by the Board

- MOU between CRSB and Regional Subcommittees

**MOTION: Moved by B. Moores to approve the revised MOU between CRSB and Regional Sub committees. Second by R. Elliott. M.C.**

- CRSB has signed a contract with Product Care for paint to be collected and picked up at the Regional Site.

- E-waste – Manager had a meeting with Terry Green

**MOTION: Moved by S. Winsor for CRSB to sign an agreement with E-waste to begin collection e-waste on sites. Second by A. McLoughlin. M.C.**

6. Next Meeting - March 20, 2014 – Or call of the Chair|

7. Adjournment