

CENTRAL NEWFOUNDLAND WASTE MANAGEMENT BOARD MEETING – Gander Town Hall

Page 1

December 17, 2009

1:30 p.m.

Attendance:

Authority Members

Allan Scott, Chairperson

Harold Edison, Town of Botwood

Derrick Luff, LSD, Browns Arm

Glenn Arnold, Treasurer, Town of Sandringham

Clayton Boone, Town of Buchan's

Ford Collins, LSD, Fredericton

Consultant/Government Reps

Wayne Manuel, Bae NewPlan Group

Roger LeDrew, Government Services

Matthew Byrnes, Municipal Affairs

Cory Grandy, Dept of Municipal Affairs

Staff

Edward Evans, Executive Director

Karen Dunphy, Administrative Assistant

Apologies

Larry Peddle, Vice Chair - Town of Cottlesville – Out of Province

Jeff Saunders, Technical Committee – Other Commitments

Marie Ryan, Dept. of Environment and Conservation – Other Commitments

Joe Dunphy, Municipal Affairs – Other Commitments

1. Presentation – by NLL Recycling – Mr. Don Drew

- Mr. Drew gave an overview of the NLL operations and future set up in Newfoundland. They will be setting up in Central NL and would like the opportunity to access the Regional Site in Norris Arm. CRSB will review the options to set up an industrial park.

2. Review of Previous Board Minutes – November 19, 2009

MOTION: Moved by H. Edison to adopt the Board Minutes of November 19, 2009.

Second by C. Boone.

M.C.

3. Business Arising

MOTION: Moved by G. Arnold to adopt the CRSB Transparency and Accountability Business Plan Fiscal Year Ending December 31, 2010. Second by F. Collins. The Executive Director will forward to the Department of Municipal Affairs to continue the process.

M.C.

4. **Update from Technical Committee– Progress Report from Wayne Manuel of Bae NewPlan Regional Site**

Clearing and Grubbing Tender (Woodco):

- Legal action has been started by the contractor

RS02 Site Roads (Marine Contractors):

- Final contract payment to be made

RS03 Well Drilling (Pius Sullivan & Sons Ltd):

- All geothermal boreholes drilled
- Geothermal testing to be done
- All water wells drilled except leachate treatment which will be deferred until the spring. Well yields are good.

RS04 Landfill:

- Landfill design on hold pending approvals from Department of Environment and Conservation
- Approval for 30m buffer and alternate liner design received from Department of Environment and Conservation December 10, 2009

RS08 Power:

- Received preliminary contribution in aid (cost \$ 127,000). NF Power continuing to get Contribution In Aid amount approval internally.
- Power is available on site

RS09 Telephone & Data Communications:

- Draft Expressions of interest document ready for review
- Recommendation to the Board for a motion to advertise Expression of Interest document – RS09

MOTION: Moved by H. Edison to advertise the Expression of Interest document , providing telephone data communications. Second by C. Boone. M.C.

RS10 Site Buildings (Bluebird Investments):

- Administration Building
 - Trusses and exterior sheeting being installed
- Scale House
 - Foundations and walls complete
 - Waiting on trusses
- Maintenance Garage
 - Foundation complete
 - Waiting on steel for building

RS11 Leachate Treatment:

- Final Pre-design report on leachate treatment option issued and sent to Environment for approval September 9, 2009
- Comments received from Department of Environment and Conservation December 3, 2009.
- Comments being reviewed by BNG and Dillion Consulting and a reply to Environment and Conservation will follow.

RS12 Compost:

- Pre - design report completed and issued this week

RS14 Access Road and Site Work:

- Rock for two sedimentation ponds to be placed
- Deficiencies remaining

Site Office:

- Site office set up on Maintenance Garage parking lot
- Power connected to site office

RS15 Signage:

- Tract Consulting has been engaged as a sub-consultant to develop the signage concept. They will work with CNWM on Logo's, branding, etc.

RS16 Metals Recycling:

- Prepare proposal call/tenders for disposal of metals

RS17 HHW

- Prepare predesigned report for LWMF and Regional Site

Update on Local Waste Management Facilities (LWMF) - Progress Report**Clearing and Grubbing TS1 (Professional Grading Ltd.)**

- Contract complete

Site Buildings TS02(Blue Bird Investments Ltd)

- Fogo: Concrete work 100% complete
- Gander Bay: Concrete work 100% complete
- NWI: Concrete work 100% complete
- Point Leamington: Concrete work 25% complete
- Waiting on steel for buildings

Civil Works TS05 (Cougar Engineering & Construction):

- Fogo: Completed
- Gander Bay: Completed
- NWI: Completed– Road Access with Transportation and Works under review
- Indian Bay: Completed
- Terra Nova: Completed
- Point Leamington: Completed
- Buchan's Junction: To be deferred until spring
- Replace Septic tanks and disposal fields with Mini-bio STP. GSC has issued certificates of approval. Waiting on acceptance of draft agreement from STP contractor.
- Cost of testing on Mini-bio required from GSC is excessive \$62,000. We have written GSC with revised testing schedule

Draft Certificate of Approval

- Comments of draft regulations submitted to Department of Environment and Conservation
- Follow u comments received from Department of Environment and Conservation

Project Master Schedule:

- Landfill should be completed by late fall 2010
- Transfer stations should be completed by end of 2010

Lewisporte Interim Waste Disposal Study:

- Work progressing well
- 80% of cover material delivered to site

Fogo Island Waste Disposal Site Clean Up:

- Clean up of site completed
- Site has been accepting waste since Sept. 19, 2008
- Operation of site responsibility of Fogo Island Regional Council

Fogo Island Interim Transfer Station:

- Transfer Trailers delivered to Regional Site
- Decision made not to construct interim transfer station
- A motion from Fogo Island Regional Council meeting of November 12, 2009 was to not award the tender for the interim transfer station, but wait for the permanent LWMF.

Change Islands Interim Waste Disposal Study:

- Final report issued

Curb Side Collection Tender – Gander, Appleton, Lewisporte and Norris Arm South: "Pilot Project"

- Comments received on draft documents. Final tender documents being prepared. It should be ready by early January 2010.

Equipment:

- Leasing vs. Purchase Evaluation
 - Accounting firm being engaged to carry out evaluation
- EQ16 Scales (Hi-Tech Scales)
 - Recommend to the Board to make a motion to award contract to Hi- Tech Scales for \$468,950. Low bid \$45,000 below estimate

MOTION: Moved by F. Collins to award to contract to Hi Tech Scales for \$ 468,950, subject to approval from Municipal Affairs. Second by G. Arnold. M.C.

Shrimp Bag Disposal Study:

- Prepare terms of reference and budget for study

Western Waste – Dept of Municipal Affairs will schedule a meeting with CRSB , BNG and the Western Waste Committee in early January 2010.

5. Updates on Regional Meetings

Norris Arm/Norris Arm North - name submitted to represent both communities is Mr. Angus

McLoughlin

- All names and Bios have been collected and submitted to Municipal Affairs for possible appointment. New members will have a training day – January 18, 2010. First Board meeting will be January 21, 2010.

6. Financial Report

MOTION: Moved by G. Arnold for payment of Cheques # 731 - #751 Totaling \$28,449.63. Second by F. Collins. M.C.

MOTION: Moved by G. Arnold for approval to pay the listed invoices for December 17, 2009 for Bae NewPlan, Bluebird Investment Ltd., Manac Inc., Professional Grading and Contracting Ltd. and Design Management Group Second by H. Edison. M.C.

7. Other Business/Correspondence

- 7.1 Comments on Draft Regulations for Transfer Station - covered in BNG report
- 7.2 Revised fees C&D, ICI - for review
- 7.3 Curbside Collection Tender – Gander, Appleton, Lewisporte, Norris Arm South- Covered in BNG report
- 7.4 CRSB has received Municipal status from Revenue Canada regarding HST rebate.
- 7.5 Annual report for MMSB – year Two has been submitted – January 1, 2009 – December 31, 2009
- 7.6 A full budget for CRSB operational/capital is to be submitted to Municipal Affairs
- 7.7 CRSB needs to address 2010 budget with MMSB . More funding is required.
- 7.8 A meeting is scheduled for January 7, 2010 with Scotia Recycling. The Chair and Executive Director will meet with their representatives.
- 7.9 CRSB is requested for 2010 to submit a budget to Municipal Affairs for approval by January 31, 2010. The Chair has concerns regarding the funds for 2010 and will be discussing this with MMSB and Municipal Affairs

MOTION: Moved by H. Edison to give approval to the Chair to sign off the Gas Tax funding agreement. Second by G. Arnold. M.C.

MOTION: Moved by G. Arnold for CRSB to increase the company's' contribution to the Employee Benefits package to 75% and reduce the Employees contribution to 25%. Second by D. Luff. M.C.

8. Next Meeting

January 21, 2010

9. Adjournment

MOTION: Moved by H. Edison for adjournment. Second by C. Boone. M.C.