

CENTRAL NEWFOUNDLAND WASTE MANAGEMENT

Joint Board and Technical Meeting – Hotel Gander, Gander

Page 1

December 16, 2010

1:30 p.m.

Attendance:

Authority and Technical Members

Allan Scott, Chairperson

Harold Edison, Town of Botwood

Derrick Luff, LSD, Browns Arm

Angus McLoughlin – Norris Arm/Norris Arm North

Bruce Moores – Town of Grand Falls- Windsor

Robert Elliott – Town of Point Leamington

Jeff Saunders, Technical Committee

Larry Peddle, Vice Chair - Town of Cottlesville

Clayton Boone, Town of Buchan's

Glenn Arnold, Treasurer, Town of Sandringham

Ford Collins, LSD, Fredericton

Clyde Pickett – Town of Centreville

Gerald McKenna – Fogo Island Regional Council

Nicole Lanning – Town of Gander

Marjorie Gaulton, Norris Arm North

Consultant/Government Reps/Guest

Roger LeDrew – Government Services

Chris Parsons, Government Services

Carol Gillingham, BNG

Staff

Edward Evans, Executive Director

Karen White Attwood, Administrative Assistant

Apologies

Marie Ryan, Dept. of Environment and Conservation

Joe Dunphy, Municipal Affairs

Cory Grandy, Dept of Municipal Affairs

Wayne Manuel, Bae NewPlan Group

Matthew Byrne, Municipal Affairs

1. Chair identified those who can make and vote on motions. For some of the members their appointments were up on December 11th, 2010 and up to this meeting they had not received their re-appointment letters. The voting members were identified as; Angus McLoughlin, Clyde Pickett, Bruce Moore, Robert Elliott, Gerald McKenna and Nicole Lannon
2. **Review of Previous Board Minutes – November 18, 2010**
MOTION: Moved by B. Moores to adopt the Board Minutes of September 16, 2010.
Second by C. Pickett. M.C.
3. **Business Arising**
4. **Update from Technical Committee– Progress Report from Carol Gillingham of Bae NewPlan RS01 Clearing & Grubbing (Woodco)**
- Court case will continue in the new year

RS03 Well Drilling (Sullivan & Sons Ltd.)

- Pump test completed, waiting on report

RS04 Landfill (Adams Construction)

- completed

RS05 Landscaping

- Contract to be tendered late Spring 2011

RS06 Paving

- Tender documents to be submitted to DMA for approval to tender
- Tender documents also sent to DWST for review. Waiting on comments
- Discussions with DWST on combining tender call with their work
- Contract to be Tendered late Spring

RS09 Telephone & Data Communications

- Cell Phone equipment has been tested at each LWMF and was successful
- Final connections made
- Rechecking Point Leamington and Buchans for cell phone service using new equipment provided by Aliant

RS10 Site Buildings (Bluebird Investments)

Administration building

- Inspection will be carried out in the new year

Scale House

- Inspection will be carried out in the new year

Maintenance garage

- Ventilation work 80%
- Electrical 90%

Public Drop Off

- Issue with steel structure, resolved

RS11 Leachate Treatment

CP1 Wetland (Marine Contractors)

- Work stopped until Spring,
- on schedule

CP2 Civil Contract (Adams Const.)

- Work stopped until Spring
- Everything on schedule

CP3 Building design ongoing

RS12 Compost

- Meeting held Feb 11, 2010 to discuss DMA comments on pre-design report

- Formal response to DMA comments made
- Decision made to defer work on compost until decision made on Western waste

RS13 MRF

- Process flow plan prepared
- Process flow plan sent to Bruno Lagace of Allain Equipment

RS14 Access Road (Marine Contractors)

- Completed

RS15 Signage

- Reviewed signage options for Regional site and LWMF
- Some changes still required. BNG will work with Track for these changes

RS16 Metals Recycling

- Received info on company used by WMA to establish base metal price
- Tender for metals to be recalled

RS17 HHW

- Pre-design report complete
- Report sent to Marie Ryan DOE, June 15, 2010
- Comments received from Doe, responses being prepared

RS19 FURNITURE

- Tender documents submitted to DMA for approval

RS20 COMPUTERS

- Tender documents should be submitted to DMA for approval before Christmas

FIRE PROTECTION

- CRSB received a letter from Norris Arm Town council reporting that they are unable to provide fire protection.
- check with Lewisporte Fire Department for fire Protection
- check with Municipal Affairs to possibly acquire a fire truck for the site
-

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

- Fogo Island – Commissioning completed
- Gander Bay – commissioned in the new year
- NWI – commissioned in the new year
- Point Leamington – commissioned in the new year
- Indian Bay – commissioned in the new year
- Terra Nova – Building enclosed, M&E 90%
- Buchans Junction – Building enclosed, M&E started

TS06 Paving

- Work to be tendered 2011
- Discussions ongoing with DWST on combining tender packages

Draft Certificate of Approval

- Meeting to be held to discuss comments
- Received a certificate to operate LWMF on Fogo Island

C&D/Bulk Landfill

- DOE design criteria require a contained landfill built with a 10-5 permeability fill. Minimum 1.0 m of fill and maximum size of cell 5000 m³. Cell also has to be capped with 600 mm of 10-5 fill.
- All sites with exception of Indian Bay and the Regional Site do not have 10-5 fill thus a GCL has to be used. Minimum estimated cost to construct cell with capping is \$183/sqm
- Total capital cost for all LWMF is \$4,100,000
- Annual capital replacement cost \$1,075,000
- Annual cost to truck to Regional Site \$85,000

Project Master Schedule

- Schedule being updated
- Landfill rescheduled to Oct 01, 2011

Pilot Collection NWI

- Collection has been changed from a 2 day collection to a 3 day collection.
- Begin weighing waste this past week
- We will have numbers ready for next meeting on NWI project
- Terra Nova – Zone 7 would like to start a collection project

Equipment

- Leasing vs Purchase Evaluation
 - Grant Thornton engaged to complete evaluation
 - Reviewed report with DMA June 09, 2010
 - Report sent to DMA June 20, 2010
- EQ 16 Scales (Hi Tech Scales)
 - Scales being installed at LWMF sites

EQ 17 Data Management System

- Met Approval given from DMA to proceed with RFP
- Approval of RFP from DMA

Shrimp Bag Disposal Study

- Scope of work and budget (\$78,000) submitted to CRSB and on to Municipal Affairs
- No response to date

Western Waste – Processing at Central Facility

- Revised numbers issued to DMA
- Meeting held with new Western Committee Nov 02, 2010. Committee supports going to Central in principal and is requesting further study be done
- CRSB have requested meeting with the Minister of Municipal Affairs to discuss Western waste coming to Central

Non-domestic Waste Stream Study

- Copy of scope of work and budget sent to DMA and DOE
- No response to date

Sewage Sludge Treatment Study

- The Executive Director was to do a follow-up with MMSB as to the status of funding

5. Updates on Regional Meetings

Upcoming Meetings

- Zone 4 – Fogo – February 22, 2010
- Zone 6 – Indian Bay - to be confirmed
- Bishops Falls, Botwood and Lewisporte – To be confirmed

6. Financial Report

MOTION: Moved by G. McKenna for payment of Cheques # 1029- # 1061 totaling \$6,128.33. Second by A. McLoughlin. M.C.

MOTION: Moved by B. Moores for approval to pay the listed Capital invoices for December 16, 2010. Second by R. Elliott. M.C.

7. Other Business/Correspondence

Auditors -

MOTION: Moved by A. McLoughlin to appoint Belanger Clarke Follett and McGettigan as the 2010 auditors. Second by G. McKenna M.C.

- Banking Services

MOTION: Moved by C. Pickett for a letter to be sent to BMO giving Edward Evans permission to do banking on behalf of CRSB. Second by G. McKenna. M.C.

- Signing Officer

MOTION: Moved by G. McKenna to approve Bruce Moores as a second signing officer for CRSB. Second by R. Elliott. M.C.

Norris Arm/Norris Arm North Letter

- Send a response letter

-Staffing

The Board held a privileged meeting regarding staffing issues. Staff were not present.

MOTION: Moved by Gerald McKenna. Second by Clyde Pickett that the benefit package as recommended to the board be presented to the employees.

The motion was carried by a 3 to 2 vote with Bob and Angus voting against the motion. M.C.

8. Next Meeting

- Call of the chair

9. Adjournment