



Central Newfoundland Waste Management
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JOINT BOARD and TECHNICAL MEETING - Hotel Gander

1:00 p.m.

December 12, 2013

Attendance

Allan Scott	Chair – Chair CRSB
Sam Winsor	Gander Bay
Robert Elliott	Town of Point Leamington
Bruce Moores	Town of Grand Falls- Windsor
Bryan King	Bishop's Falls/Botwood/Lewisporte
Andrew Shea	Town of Fogo Island
Keith Higdon	Town of Buchan's
Glenn Arnold	Town of Sandringham
Angus McLoughlin	Norris Arm/Norris Arm North
Derrick Luff	LSD, Browns Arm
Winston Perry	Zone 6 – Indian Bay
Terry Breault	Town of Cottlesville
Jeff Saunders	Chair – Technical Committee
Marjorie Gaulton	Technical Committee
Tammy McDonald	Dept. Of Environment and Conservation
Boyd Wright	Dept of Municipal Affairs
Ed Evans	Manager, CNWM
Karen White-Attwood	Executive Assistant/Finance, CNWM
Mark Attwood	Operations Supervisor – CNWM
Wayne Manuel	Bae New Plan
Mike Smith	Bae New Plan
R. Hynes	Bea New Plan

Apologies:

Perry Pond	Service NL
Frank Huxter	Municipal Affairs
Claude Elliott	Town of Gander

1. Review of previous Minutes – November 26, 2013

MOTION: Moved by A. McLoughlin to adopt the Board minutes of November 26, 2013. Second by R. Elliott. M.C.

2. Update– Progress Report from Bae NewPlan

Regional Site

RS05 Landscaping

- Concept Plan for entrance to be prepared
- On hold pending funding requirements

RS10 Site Buildings (Bluebird Investments)

Administration building, Scale House, Maintenance Garage

- Final settlement with Bluebird will deduct the cost of any outstanding items.
- Surge protection report being prepared

RS11 Leachate Treatment

CP1 Wetland (Marine Contractors)

- Holdback \$169,483.50
- Will be providing recommendation on release of holdback

CP3 Building (H&B Construction)

- H&B has advise that all deficiencies correct except one which will be completed shortly
- Drawing prepared to add valve to landfill discharge.
- Preparing scope of work for DOE requested study of leachate treatment
- Engaging specialist to review leachate testing results and make recommendations for improvement, also make recommendations on flow meter.
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RS12 Compost

Dillion's Consulting will be presenting the draft report on the compost study Dec. 16th with the final report due in January of 2014.

RS13 MRF

Sorting System

- Proposed Contracts
 - CP1 Sorting Equipment (Machinex)
 - Contract Documents signed by all
 - Waiting on shop drawings
- CP2 Pre-engineered Building (Can AM Platforms)
 - Building being erected
 - Scheduled substantial completion December 20, 2013
- CP3 Site Grading (Penney Paving)

- Work Completed
- Claim issued in small claims court for additional engineering charged
- defense filed
- default judgment issued to CRSB, Application to Judge to cancel default judgment made

- CP4 Building Mechanical and Electrical
- Tender closes December 10, 2013

- CP5 Site Servicing
- Scheduled to be submitted to DMA Jan 07, 2014

- CP6 Site Paving
- Scheduled to be submitted to DMA Feb 28, 2014

- CP7 Equipment
- Scheduled to be submitted to DMA Jan10, 2014
- BNG will review a dust collection system for the MRF (Cost \$500,000)

Projected Future Costs

- | | |
|--|------------|
| - Funding available | 20,445,084 |
| - Less preliminary revised MRF costs | 19,632,000 |
| - Funding available after MRF | 813,084 |
| - Cost priority one items | 1,533,443 |
| • Approx \$350 k of priority one items committed | |
| - Cost priority two items | 1,042,500 |
| - The Chair discussed funding issue with the Minister on Sept 25, 2013 and outstanding priority 1 and 2 items are included in 2014 budget. | |

Shunt Truck or Tractor

- Contract Awarded
- Delivery 90 days from award

RS13 – MRF – Operations

- Work progressing on preparing RFP
- Need to schedule meeting with CRSB to review RFP document
- RFP scheduled to be submitted to DMA for approval Jan 17, 2014

RS17 HHW - Items for Startup

- Certificate of Approval To Operate HHW from DOE
- Operations plan submitted to DOE

- Certificate of Approval to Collect and Transport HHW for DOE
- Operations and Emergency response plan submitted to DOE

FIRE PROTECTION

- Town of Lewisporte declined Fire protection for Regional site. Two staff members have received training on landfill fires.

RS22 Fuel Storage (B&M Manufacturing)

- Looking at installing a refueling pad

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

- Statement of claim made by Bluebird for 375k, Agreement signed between BNG and CRSB. Funds paid to lawyer's trust account.

Regional site Certificates of Approval from Environment

- COA for Regional Site received
 - Should have meeting with DOE to review COA
- COA for C&D landfill
 - Operation Plan being prepared
- Public Education Plan
- Environmental Monitoring Plan
 - Monitoring wells installed
 - Soon need to proceed with monitoring and testing
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)
 - Work Started on decommissioning plan

C&D Transfer Vehicle

- Transfer unit supplied by Nexgen for Eastern waste

LWMF COA Plans required to be submitted to DOE

- Confirmatory list of specifications
- Operations and Maintenance plan
 - Draft plan submitted to DOE
- QA/QC protocols
- Facility operations plan
 - Draft plan submitted to DOE
- Education plan (the Education Plan for the Regional Site should cover this requirement)
- Facility Specific Environmental Monitoring Plan
 - Draft plan ready to submit this week
- Program to manage and control vectors, rodents, birds and wildlife
- Annual Monitoring of Operations Report (January 31 each year)
- Certificate of Completion required to be submitted
- Preliminary Facility Decommissioning Plan (within 1 year of COA)

- Work started on decommissioning plan

EQ05 Heavy Equipment (Nortrax)

- Request to be made to DMA to purchase additional BHKO for Regional Site (on hold)

EQ 17 Data Management System (Strong Engineering)

- Route Hawk installed on four collection truck

EQ24 – Collection Trucks

- Scales are not working. CRSB to write a letter to Saunders Equipment regarding issues.

EQ25 – Bailer

- DMA holding approval pending final costs on MRF

Western Waste – Processing at Central Facility

-Central and Western Chairs sent a letter to the Minister of Municipal Affairs asking for the Province to fund the cost of refining the number for Western to bring its waste to Central. Western and Central Chair discussed this with ADM Mercer and was informed he would follow up.

- Sewage Sludge Treatment Study
 - o Lease agreement has been signed with Soiltec to commence their operation at the Regional site.
- BNG doing research on disposal of drilling mud

3. Regional Updates

- | | |
|-----------------------------------|-------------------------------------|
| - Point Leamington – Zone 2 | Completed CRSB Rep - Robert Elliott |
| - Buchan’s - Zone 1 | Completed CRSB Rep- Keith Higdon |
| - NWI/Twillingate – Zone 3 | December 3, 2013 - Terry Breault |
| - Indian Bay – Zone 6 | Completed CRSB Rep - Winston Perry |
| - Gander Bay – Zone 5 | Sam Winsor |
| -Gander | CRSB Rep – Claude Elliott |
| -Bishops Falls/Botwood/Lewisporte | CRSB Rep – Bryan King |
| -Fogo - Zone 4 | CRSB Rep – Andrew Shea |
| -Terra Nova – Zone 7 | Glenn Arnold |
| -Norris Arm/Norris Arm North | CRSB Rep – Angus McLoughlin |
| -Direct Haul | Derrick Luff |
| -Grand Falls-Windsor | CRSB Rep – Bruce Moores |

4. Financial Report

MOTION: Moved by B. Moores to approve the payment of operational invoices from November 9, 2013 – December 6, 2013 in the amount of \$640,430.82. Second by A. McLoughlin. M.C.

MOTION: Moved by R. Elliott to approve payment of the Capital Invoices from November 9, 2013 – December 6, 2013 in the amount of \$775,921.449. Second by K. Higdon **M.C**

5. Other Business

- Manager, EA/Finance and Operations Supervisor were asked to leave the meeting
- Board agreed to bring in Bert Meadus of AEM Human Resources Consulting to present the findings of the Organizational Review for Management purposes.

6. Next Meeting - January 16, 2014 – Or call of the Chair|

7. Adjournment