

CENTRAL NEWFOUNDLAND WASTE MANAGEMENT BOARD MEETING – Gander Community Centre

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April 15, 2010

1:30 p.m.

Attendance:

Authority Members

Allan Scott, Chairperson
Harold Edison, Town of Botwood
Derrick Luff, LSD, Browns Arm

Clayton Boone, Town of Buchan's
Glenn Arnold, Treasurer, Town of Sandringham
Larry Peddle, Vice Chair - Town of Cottlesville

Proposed Board Members

Angus McLoughlin – Norris Arm/Norris Arm North
Robert Elliott – Town of Point Leamington
Clyde Pickett – Town of Centreville
Bruce Moores – Town of Grand Falls- Windsor

Consultant/Government Reps

Wayne Manuel, Bae NewPlan Group
Roger Ledrew , Government Services

Staff

Edward Evans, Executive Director
Karen Dunphy, Administrative Assistant

Apologies

Jeff Saunders, Technical Committee – Other Commitments
Marie Ryan, Dept. of Environment and Conservation – Other Commitments
Joe Dunphy, Municipal Affairs – Other Commitments
Matthew Byrnes , Municipal Affairs
Cory Grandy, Dept of Municipal Affairs
Ford Collins, LSD, Fredericton
Nicole Lanning – Town of Gander
Gerald McKenna – Fogo Island Regional Council

1. Review of Previous Board Minutes – March 18, 2010

MOTION: Moved by C. Boone to adopt the Board Minutes of March 18, 2010. Second by D. Luff. M.C.

2. Business Arising

2.1 – Review of 2009 audit
- Presented by Richard Power of Belanger, Clarke, Follett and McGettingan.

MOTION: Moved by L. Peddle to accept the Audit Financial Statements by Richard Power of Belanger, Clarke, Follett and McGettingan. Second by G. Arnold. M.C.

2.2 Review of Logo and tag Line from Tract Consulting

MOTION: Moved by H. Edison to rescind original motion on the Logo. Second by L. Peddle. M.C.

MOTION: Moved by C. Boone to accept the gold Logo as presented. Second by H. Edison. M.C.

2.3 MMSB request for Operational Funding – No response yet

2.4 Marketing Program – information only

3. **Update from Technical Committee– Progress Report from Wayne Manuel of Bae NewPlan Regional Site**

RS01 Clearing & Grubbing (Woodco)

- Court scheduled to resume June 18, 2010

RS03 Well Drilling (Sullivan & Sons Ltd.)

- Geothermal Testing completed
- One well for leachate treatment remaining to be drilled in the spring

RS04 Landfill

- Tender documents submitted to DMA for approval April 5, 2010
- Should receive approval to go to tender from DMA next week

RS05 Landscaping

- Contract to be tendered late summer

RS06 Paving

-Contract to be tendered late summer
- Paving to be completed before end of 2010 construction season

RS09 Telephone & Data Communications

- Meeting held with Aliant
- Aliant are reviewing numbers to finalize capital costs
- Scope of work reviewed
- Follow up on services to Point Leamington and Buchans

RS10 Site Buildings (Bluebird Investments)

- Administration Building – work ongoing
- Scale House – no change
- Maintenance Garage – almost closed in

RS10 Site Buildings Change Order

- **Change Order #2 – Extend fire rating to the underside of roof on the wall that separates the mechanical room and office area.**

MOTION: Moved by G. Arnold to approve Change Order # 2 for RS10 – Buildings in the

amount of \$ 1,780.22. Second by H. Edison.

M.C.

RS11 Leachate Treatment

- Met with DOE and discussed treatment concept. Agreed on concept and wrote DOE to confirm agreement.
- Cost impact of Western sent to DMA
- Waiting on decision from DMA

RS12 Compost

- Meeting held Feb 11, 2010 to discuss DMA comments on pre-design report
- Formal response to DMA comments made
- Decision made to defer work on compost until decision made on Western waste

RS13 MRF

- Approval given by CRSB to start design

RS14 Access Road (Marine Contractors)

- Remaining deficiencies to be completed in the spring

RS15 Signage

- Draft logo and tagline revised as per last meeting. Hard copies available for approval

RS16 Metals Recycling

- Tender closes April 27, 2010

RS17 HHW

- **First** draft will be reviewed by Government

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

- Gander Bay – Enclosed
- NWI – Building enclosed
- Point Leamington – Enclosed
- Fogo – Enclosed, mechanical and electrical ongoing

- TS02 Site Buildings Change Order

-Change Order #7 –Replace the cap on the pressure washer specified.

MOTION: Moved by G. Arnold to approve Change Order # 2 for TS02 – Buildings in the amount of \$ 3,137.00. Second by H. Edison.

M.C.

TS05 Civil Works (Cougar Engineering)

- Fogo, Gander Bay, NWI, Indian Bay, Terra Nova and Point Leamington Completed
- Buchans Junction to be started in the spring
- Minor work remaining at all sites to be completed in the spring
- Quote received from Abydoz and is being reviewed

Draft Certificate of Approval

- Meeting to be held to discuss comments

C&D/Bulk Landfill

- DOE design criteria require a contained landfill built with a 10-5 permeability fill. Minimum 1.0 m of fill and maximum size of cell 5000 m³. Cell also has to be capped with 600 m of 10-5 fill.
- All sites with exception of Indian Bay and the Regional Site do not have 10-5 fill thus a GCL has to be used. Minimum estimated cost to construct cell with capping is \$183/sqm
- Total capital cost for all LWMF is \$4,100,000
- Annual capital replacement cost \$1,075,000
- Annual cost to truck to Regional Site \$85,000

Project Master Schedule

- Schedule being updated
- Landfill on schedule for end of 2010
- Leachate treatment may be spring of 2011 due to delay in approval of pre-design report and design capacity

Fogo Island Waste Disposal Site Clean up

- Clean up completed Sept 19, 2009
- Operation responsibility of Fogo Island Regional Council

Gander Collection Tender

- Tenders closed Feb 09, 2010
- Waiting on approval to award from Towns
- Board gave BNG direction an approval to look at the numbers associated with the CRSB doing the Curb Side collection taking a regional approach.

Equipment

- Leasing vs Purchase Evaluation
 - Grant Thornton engaged to complete evaluation
 - final report to be issued next week
- EQ 16 Scales (Hi Tech Scales)
 - Scales being delivered to regional site for temporary storage

MOTION: Moved by H. Edison to approve ordering extra set of scales for St. Georges landfill in the amount of \$53,025.25. Second by G. Arnold. M.C.

Scale Software

- Reviewed quotes from potential suppliers.

Motion: Moved by L. Peddle to go with a Request for Proposal for the Scale Software and Office Accounting System. Second by G. Arnold. M.C.

Transfer Trailers

- Approval from DMA to extend contract and order two trailers

MOTION: Moved by G. Arnold to approve to extend the contract and order 2 more trailers. Second by D. Luff. M.C.

Shrimp Bag Disposal Study

- Scope of work and budget (\$78,000) submitted to CRSB
- Request needs to be made to DMA

Western Waste – Processing at Central Facility|

- Revised numbers issued to DMA
- Meeting needed to discuss with CRSB

Non-domestic Waste Stream Study

- Copy of scope of work and budget sent to DMA and DOE

Sewage Sludge Treatment Study

- Consideration for submitting funding request for study (Abydoz) to MMSB
- BNG will do up a scope of work and budget to review at the next meeting

MOTION: Moved by G. Arnold that CRSB is willing to give Abydoz a letter to negotiate long-term lease on the properties in Norris Arm North area. Second by L. Peddle. M.C.

MOTION: Moved by G. Arnold to ask BNG to put together the numbers to carry out a Sewage Sludge Study. Second by D. Luff. M.C.

4. Updates on Regional Meetings

- March 23, 2010 – Gander Bay – Zone 5
- March 29, 2010 – Terra nova – Zone 7
- April 5, 2010 – Town of Lewisporte- Update
- April 26, 2010 - Twillingate
- April 28, 2010 - Grand Falls- Windsor
- May 4, 2010 – Indian Bay – Zone 6
- May 7, 2010 - Buchan's - Zone 1

5. Financial Report

MOTION: Moved by C. Boone for payment of Cheques # 823- 853 totaling \$9,300.06. Second by H. Edison. M.C.

MOTION: Moved by G. Arnold for approval to pay the listed Capital invoices for April 15, 2010 for Bae NewPlan, Design Management Group, Bluebird Investments Ltd, Manac Inc., A & F Hollett & Son Ltd and Hi-Tech Scales Ltd. Second by L. Peddle. M.C.

6. Other Business/Correspondence

- 6.1 MMSB – Regional Forum information only
- 6.2 NEIA – carbon counting Report – information only
- 6.3 MNL Symposium – gander – April 28, 2010 – Executive Director will be attending
- 6.4 CPWA – Stephenville – May 12-14, 2010 – Executive Director will be presenting

6.5 Gas Tax Agreement

MOTION: Moved by G. Arnold to give approval for the Chairperson to sign to Gas Tax Agreement. Second by L. Peddle. M.C.

6.6 Review Travel Policy for Directors within Region

MOTION: Moved by H. Edison to revise the existing Travel Policy. The amendment will state that Board members traveling with in their region will be paid for travel after 25kms. Second by G. Arnold. M.C.

MOTION: Moved by L. Peddle to Pay Harold Edisons travel expenses incurred while visiting the Regional site with local MHA. Second by C. Boone. M.C.

- Any requests to visit the Regional site or LWMF should come through or be forwarded to the CRSB Office.

7. Next Meeting
May 20, 2010 or the call of the Chair

8. Adjournment

MOTION: Moved by H. Edison to adjourn the meeting. Second by L. Peddle. M.C.